



Smithycroft  
Secondary School

# This is Our School

School Handbook  
2025 - 2026



We **BELONG**  
We **LEARN**  
We **ACHIEVE**



**Mr. Oberg**  
Headteacher

# A Message from the Headteacher

On behalf of all of the staff here at Smithycroft, a very very warm welcome to our community!

We are really proud of the work we do with young people, their families, and our Primary School partners to support your transition into our school. Belonging is big part of learning and achieving and we want you to feel every bit a part of our community as everyone else here.

Over the coming months, if you have any questions, issues or concerns, please send them to the Smithycroft Headteacher's Email address [headteacher@smithycroft-sec.glasgow.sch.uk](mailto:headteacher@smithycroft-sec.glasgow.sch.uk) and we will respond to you as quickly as possible.

I am looking forward to meeting you and your child and I hope that your young person is excited about joining us in our brilliant school.

A handwritten signature in blue ink, which appears to be 'Patrick Oberg'. The signature is stylized with loops and a long horizontal stroke at the end.

Patrick Oberg  
Headteacher



# Our Vision & Values

In the academic session 2024-2025 we reviewed our vision, values and aims. We consulted all staff, young people, parents and partners.

After consultation, we are remaining with our **Vision** of 'We Belong, We Learn, We Achieve'. This encapsulates everything we believe is important for young people in our school community.

Our **values** were streamlined and we are delighted with the four values we chose, all of which are paramount for success.



# Smithycroft Staffing

- **Senior Leadership Team**

<b>Headteacher</b>	Mr P. Oberg
<b>Head of S1</b>	Mr A. Hood
<b>Head of S2</b>	Mr M. Hodgman / Mrs G. Davidson
<b>Head of S3</b>	Mrs L. Matheson (Acting)
<b>Head of S4</b>	Ms R. Long (Acting)
<b>Head of S5</b>	Ms R. Long (Acting)
<b>Head of S6</b>	Miss J. Smith (Acting)
<b>School Support Officer</b>	Mrs J. Thompson

- **Extended Leadership Team (Curriculum)**

<b>PT English</b>	Mr A. Hoggan
<b>PT Mathematics</b>	Mrs C. Thomson
<b>PT Business Education</b>	Mrs G. Davidson
<b>PT Physical Education &amp; Dance</b>	Miss H. Calvert (Acting)
<b>PT Health &amp; Food Technology</b>	Miss M. Devine (Acting)
<b>PT Technical</b>	Mr P. Sweeney
<b>PT Modern Languages</b>	Mrs P. Wilkes (Acting)
<b>FH Social Subjects</b>	Mr P. Gess
<b>FH Science</b>	Ms N. McQuilken
<b>FH Creative &amp; Aesthetic Arts</b>	Mrs S. Lamont

- **Extended Leadership Team (Pupil Support & Support for Learning)**

<b>PT Pupil Support (S1)</b>	Mr C. Murphy
<b>PT Pupil Support (S2)</b>	Mr J. Callaghan
<b>PT Pupil Support (S3)</b>	Ms D. Bilbao
<b>PT Pupil Support (S4)</b>	Mr H. Prescott
<b>PT Pupil Support (S5)</b>	Mrs J. Asher
<b>PT Pupil Support (S6)</b>	Mr C. Murphy
<b>PT Support for Learning</b>	Ms S. Stobie
<b>PT Equity</b>	Ms G. Walters

# SLT Remits 2025 - 2026

Smithycroft SLT Remits - August 2025							
	J Thompson	P Oberg	M Hodgman / G Davidson	J Smith	A Hood	R Long	L Matheson
<b>Key Leadership Areas</b>	SQA Support Absence Cover Uniform Staffing Support AMEY Liaison	Ethos and Relationships Self-evaluation Staffing YPSB Finance and Budget Parent Council Communication Prof Associations Liaison Budget PEF Evaluating and Reporting	SQA co-ordinator Child Protection co-ordinator Literacy Absence Management Nurture PSAs Support for Learning Health and Wellbeing  Year Group Attainment	Equity Professional learning Overall attainment strategy Self-evaluation Whole School Data  Leavers Attainment Year Group Attainment	Learning Community Timetable Primary transition Pupil Support Attendance Curriculum  Year Group Attainment	Probationers/Students Tracking and Monitoring Attainment interventions Family Learning Vision Values and Aims Numeracy  Year Group Attainment	Learning and Teaching Pupil Voice DYW Professional learning Partnerships (DYW & FARE) Digital learning  Year Group Attainment
<b>Year Groups -</b> Focus on Uniform, Timekeeping Attendance and school standards			S2	S6	S1	S4/5	S3
<b>Link Areas</b>	Office Staff	SLT	Librarian Support for Learning Technicians	All Curricular PTs	Pupil Support	PEF Improvement PTs	PT DYW Campus Police Officer FARE



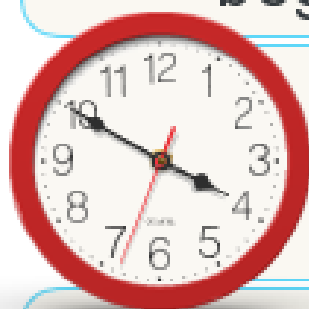
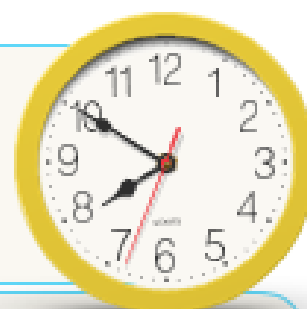
# Smithycroft Staff List

## 2025 - 2026

SMITHYCROFT SECONDARY SCHOOL TELEPHONE EXTENSIONS					
Main Telephone: 0141 582 0220 - Email: AName@smithycroft-sec.glasgow.sch.uk					
SLT		Creative and Aesthetic Arts		Social Subjects	
Patrick Oberg - HT	15414	Sophie Lamont - FH	15473	Paul Gess - FH	15454
Adrian Hood S1	15417	Art & Design	15489	History	15460
Janice Smith S6	15415	Jill Rowberry	15491/88	Denna Reeves	15433
Matt Hodgman S2 - Mon/Tues/Wed	15416	Sarah Bland Wed/Thurs/Fri	15492	Carla Home (Prob)	15432
Rebeca Long S4/5	15508	Tatjana Fraser Mon/Tues/Wed	15492	Geography	15460
Gillian Davidson S2 - Thurs/Fri	15416	Heather Magill	15490	Paul Gess	15454
Lois Matheson S3	15448	Music	15470	Gemma Craik	15452
Julie Thompson - Support Officer	15418	Kirsty McNeill	15471/72		
Administration	19462	Jill Asher	15471/72		
Donna Glover - Senior Clerical	15412	Rebecca Blaney	15471/72	RMPS	15460
Linda McColl	15413	Mark Bruce Mon/Tues	15471/72	James How Mon/Tues/Wed	15459
Jackie Milliken	15411	Practice Room 1	15487	David Beggan	15462
Campus Police Officer	15505	Practice Room 2	15484	Amy McColgan	15461
PC Colin Jamieson		Practice Room 3	15486	Nina Storrie/Heather Young	
Pupil Support/Pastoral Care		Practice Room 5	15485	Modern Studies	15460
James Callaghan S2	15451	Drama	15470	Joseph Green (Prob)	15432
Harry Prescott S4	15450	Sophie Lamont	15473	Angus Cohen	15431
Dionne Bilbao S3	15449	English	15421		
Jill Asher S5	15447	Adam Hoggan - PT	15422	Science	15502
Craig Murphy S1/6	15446	Lauren Waterman	15424	Natasha McQuilken - FH	15500
		Gemma Walters	15423	Karen Deachon (Bio)	15498
PSE Classroom	15439	Samuel Best	15427	Hayley Wight (Bio)	15493
Departmental Bases		Sheelagh Bartlett Wed/Thurs/Fri	15435	Linda McCusker (Chem) Mon/Thurs/Fri	15494
Business and Digital Learning	15460	Helena Cervantes	15425		15496
Art and Design	15489	Sarah MacFarlane	15426	Chris Cairns (Phy)	15499
Music	15470	Health & Food Tech	15483	Rachael Curtis (Phy)	15497
English	15421	Melissa Devine - APT	15481		
Health and Food Technology	15483	Farah Farooq		Technical	15475
Mathematics	15463	Amie Hepburn Mon/Tues/Wed	15481	Patrick Sweeney - PT	15478
Modern Languages	15460	Erin Findlay Wed/Thurs/Fri	15480	Graphics Room	15476
Physical Education	15428	Shona Steven	15483	Roger McGuinness Mon/Tues/Wed	15474
Social Subjects	15460	Paula McGuinness	15481	John Cooper Mon/Tues	15479
Science	15502	Theory Room	15482		
Technical	15475	Mathematics	15463	Technicians	15503
Staff Room	15434	Claire Thomson - PT	15467	John McLaughlin - Senior AVICT Mon/Wed/Fri	15503
Support for Learning Base		Jane Hughes Mon/Tues/Fri	15465	Kimberly Adams - Science	15503
Sarah Stobie - PT	15430	Michael Palmer	15469	Mark Nisbet - Science Mon/Wed	15503
Gemma Walters	15495	Gerard McNally	15466	Charlie McGraw - Technical Tues/Thurs/Fri	15477
Nurture/Group Room	15430	Flavio Ciotola		Library	15435
BGE Classroom	15453	Garry Chatham	15464	Anais Cayzac	15435
Pupil Support Assistants	15430	Lisa Maclean	15468	World Of Work	15436
		Modern Languages	15460	Kirsteen Dunn	
Karen Patrick		Pascale Wilkes - PT	15440	MCR Co-ordinator	15438
Kerri McGarvey		Louise Elswiler	15441	Chelsea Milliken	15438
Carolyn McMaster		Helene Fabas	15442	Careers	
Kirsty McDougall		Fiona Mullin		Jenny Alexander	15458
		Physical Education	15428	Scott Goodes	15507
		Hayleigh Calvert - APT	15428	FARE	15504
		Shannon Fairbairn	15428	Natalie Poppleton	15504
		Greg Edney	15428	DYW Co-ordinator	
Business & Digital Learning	15460	Jake Williams	15428		15506
Gillian Davidson - PT Tues-Fri	15455	Elly McLean	15428		15507
Nicola O'Brien - PT Mon	15456	Brogan Carberry	15428	Other Areas	
Fiona Kane	15457	Paige Dougan Mon/Wed/Thurs	15428	Tracey Piyke - Kitchen	15420
Lucy Conduit	15455	PE Classroom	15429	Janitors	15419
		YPSB	770 8452	Charlie Rooney - Senior Janitor	15419
		Dave Smeaton	15445	Robert Scott - Janitor	15419
J12: 0141 770 9028		Sandra Stirling - Clerical	15444	Janie Holliday - Day cleaner	15419
CG: 0141 287 4000		Nursery Base	15443		
HUB: 0141 287 8000					
ABS LINE: 0141 287 0039				Floating Classroom SCI	15501

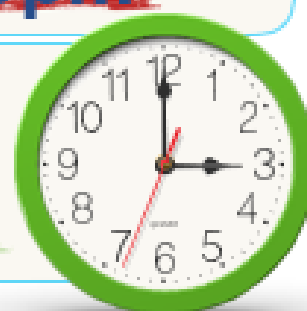
# Our School Day

The school day  
begins at **8:50am**



Mondays and Thursdays,  
we finish at **3:50pm**

Tuesdays, Wednesdays, and  
Fridays, we stop at **3:00pm**



## Interval

All pupils must stay within  
the **school grounds**  
during interval.



mins

10:40am

Food and drink can be  
purchased from the  
canteen using  
**ParentPay**.

## Lunch

S1 pupils remain in school for  
lunch until **September Weekend**.

Decisions about going ~~out with~~  
school are then based on each  
pupil's level of responsibility.



mins

12:35pm or 1:20pm

Pupils may bring a  
packed lunch or  
purchase a school meal  
for **£1.90**.

# Our S1 Curriculum

What's included in Smithycroft's Broad General Education (BGE) and how many times will I visit each subject?

Registration every morning at 8:50am



10 mins

SUBJECT	#Periods	SUBJECT	#Periods
English	4	Social Subjects	3
Literacy	1	<i>History, Modern Studies, and Geography</i>	
Modern Languages	2	RMPS	2
Mathematics	5	<i>Religious, Moral, &amp; Philosophical Studies</i>	
Science	2	HWB	4
Technical	1	<i>Physical Education</i>	
Music	2	<i>Health &amp; Food Technology</i>	
Art	2	Enterprise & Digital Literacy (ICT)	2
Elective	1	<i>Information Communication Technology</i>	
		PSE	1
		<i>Personal and Social Education</i>	
		Students attend PSE classes with their allocated Pupil Support teacher	



# Our S2 Curriculum

What's included in Smithycroft's Broad General Education (BGE) and how many times will I visit each subject?

Registration every morning at 8:50am



10 mins

SUBJECT	#Periods	SUBJECT	#Periods
English	4	Social Subjects	3
Mathematics	4	<i>History, Modern Studies, and Geography</i>	
Modern Languages	3	RMPS	1
Science	2	<i>Religious, Moral, &amp; Philosophical Studies</i>	
Art	2	Enterprise & Digital Literacy (ICT)	2
PE	3	<i>Information Communication Technology</i>	
Technical	1	PSE	1
HFT	2	<i>Personal and Social Education</i>	
Music	2	Students attend PSE with their allocated PS teacher	
Drama	1		
Elective	1		

# Our S3 Curriculum

What's included in Smithycroft's Broad General Education (BGE) and how many times will I visit each subject?

Registration every morning at 8:50am



10 mins

SUBJECT	#Periods	SUBJECT	#Periods
English	4	Social Subjects	3
Mathematics	4	<i>History, Modern Studies, Geography, T&amp;T</i>	
PE (Core)	4	Science	3
RMPS	1	<i>Biology, Chemistry, Physics, Applied Science</i>	
PSE	1	Modern Languages	3
PE, Dance	3	<i>Spanish, French</i>	
Practical Woodwork	3		
HFT, Practical Cookery	3		
Music or Music Technology	3		
Drama	3		
Art	3		
Media	3		
Admin or Business Ed	3		

Subjects highlighted in **RED** are core subjects – They must be in the curriculum.

Students can then opt for a further 6 subjects to complete their S3 Timetable.

# Our S4 Curriculum

What's included in Smithycroft's Broad General Education (BGE) and how many times will I visit each subject?

Registration every morning at 8:50am



10 mins

SUBJECT	#Periods	SUBJECT	#Periods
English	4	Social Subjects	4
Mathematics	4	<i>History, Modern Studies, Geography, T&amp;T</i>	
PE (Core)	2	Science	4
RE (Core)	1	<i>Biology, Chemistry, Physics, Lab Skills</i>	
PSE	1	Modern Languages	4
PE, Dance	4	<i>Spanish, French</i>	
Practical Woodwork	4		
HFT, Practical Cookery	4		
Music or Music Technology	4		
Art	4		
Media	4		
Admin or Business Ed	4		
Drama	4		

Subjects highlighted in **RED** are core subjects – They must be in the curriculum.

Students then follow the subjects they chose in S3 but they opt to drop 1 subject that they studied in S3 to complete their S4 Timetable.

# Our S5/S6 Subjects

## Smithycroft Secondary S5/6 Learner Pathways

Please circle / highlight the subjects you wish to study and the level you think you will be studying.

COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4		COLUMN 5		COLUMN 6	
1	L	2	L	3	L	4	L	5	L	6	L
Admin	N5 H	PE	N5 H	English	N5 H	PE	N5 H	Business Management	N5 H	PE core	
Art & Design	N5 H AH	RMPS	N5 H	ESOL	N5 H	Geography	H	Spanish	N5 H	RMPS core	
Chemistry	H	Maths	N5 H	Business Management S6	H	History	H	French	N5 H	STEM	
Music	N5 H AH	Maths Applications	N5	Leadership with Work Placement	L5 L6	Modern Studies	H	Graphic Comm.	N5 H	Community Award	
Drama	N5 H AH	Practical Cookery	N5			Travel & Tourism	N5	Health & Food Technology	N5 H AH		
SFA Refereeing	L7					Dance	N5 H	Human Biology	H		
SQA Leaders / SQA Leadership	L5 L6					Maths Applications	N5	Physics	H		
Leadership with Work Placement	L5 L6							Lab Skills	L5		
								Media Studies	N5 H		
								Events	L4		
								College			

PUPIL NAME

REG  PASTORAL CARE TEACHER

PUPIL SIGNATURE  DATE

# Our Timetable

- Monday and Thursday are the longer days at school.
- Before school, during break and lunch, are toilet times.
- Arriving to registration after 8.55am will result in a pupil being marked late.
- You must go straight to class and ask the teacher's permission before leaving class.

Monday	Tuesday	Wednesday	Thursday	Friday
Registration 8:50—9:00am	Registration 8:50—9:00am	Registration 8:50—9:00am	Registration 8:50—9:00am	Registration 8:50—9:00am
Period 1 9:00—9:50am	Period 1 9:00—9:50am	Period 1 9:00—9:50am	Period 1 9:00—9:50am	Period 1 9:00—9:50am
Period 2 9:50—10:40am	Period 2 9:50—10:40am	Period 2 9:50—10:40am	Period 2 9:50—10:40am	Period 2 9:50—10:40am
Interval 10:40—10:55am	Interval 10:40—10:55am	Interval 10:40—10:55am	Interval 10:40—10:55am	Interval 10:40—10:55am
Period 3 10:55—11:45am	Period 3 10:55—11:45am	Period 3 10:55—11:45am	Period 3 10:55—11:45am	Period 3 10:55—11:45am
Period 4 11:45—12:35pm	Period 4 11:45—12:35pm	Period 4 11:45—12:35pm	Period 4 11:45—12:35pm	Period 4 11:45—12:35pm
Period 5 12:35—1:20pm	Lunch 12:35—1:20pm	Lunch 12:35—1:20pm	Period 5 12:35—1:20pm	Lunch 12:35—1:20pm
Lunch 1:20—2:10pm	Period 5 1:20—2:10pm	Period 5 1:20—2:10pm	Lunch 1:20—2:10pm	Period 5 1:20—2:10pm
Period 6 2:10—3:00pm	Period 6 2:10—3:00pm	Period 6 2:10—3:00pm	Period 6 2:10—3:00pm	Period 6 2:10—3:00pm
Period 7 3:00—3:50pm			Period 7 3:00—3:50pm	

# Attendance Matters Strategy

	<p><b>Smithycroft Secondary School – Attendance Matters Strategy</b></p>
<p><b>Education Scotland Case Study –</b></p> <p><b>Attendance Matters at Smithycroft Secondary School</b></p>	
	<p><b>Go Glasgow Online –</b></p> <p><b>Attendance Matters Everyday Campaign</b></p>
<p><b>Education Scotland Podcast –</b></p> <p><b>Improving Attendance here at Smithycroft Secondary School</b></p>	<p>Attendance Matters – Staff  <a href="https://www.youtube.com/watch?v=7eGwEikFEZg">https://www.youtube.com/watch?v=7eGwEikFEZg</a></p> <p>Attendance Matters – Pupil Testimony  <a href="https://www.youtube.com/watch?v=LebO4_PS_uk">https://www.youtube.com/watch?v=LebO4_PS_uk</a></p>



## How is attendance monitored?

- Attendance is first marked during registration
- and then period by period



## What do I do if my child is ill?

- If your child cannot attend school due to illness, please call the attendance line: **0141 287 0039**

## What if my child is sick or injured at school?

- Pupils go to the office if they are sick or injured
- If necessary, they are referred to their Head of Year
- If required, a First Aider and parents are called



# Entering and Exiting

## How do pupils enter and leave the school?

- All pupils with senior blazers on should enter and leave the school via the front doors
- **Everyone else** will use the side entrance/exit to enter and leave the school



# Pupil Progress

## How is my child's progress monitored?

- Regular updates are sent home from departments regarding the progress of each pupil
- Whole **school progress reports** are issued 3 times per academic year



## What about homework?

- Pupils will be issued with **regular homework** tasks from each subject, usually on digital platforms such as **Showbie**.



# Mobile Phones

## What is Smithycroft's mobile phone policy?

- Pupils are responsible for their own belongings
- Smithycroft Secondary School or Glasgow City Council cannot be held responsible for lost or damaged personal property whilst in school
- Pupils will **not be permitted** to use their mobile phone in classrooms



## Contacting the School

Telephone

**0141 582 0220**

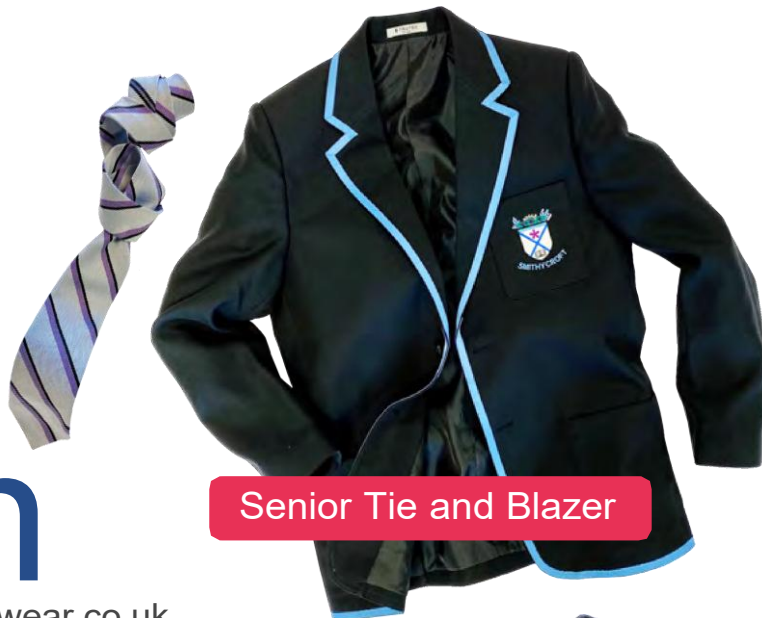
Email

[Headteacher@smithycroft-sec.glasgow.sch.uk](mailto:Headteacher@smithycroft-sec.glasgow.sch.uk)



# Our School Uniform

Available from [www.logoxpress-schoolwear.co.uk](http://www.logoxpress-schoolwear.co.uk)



Senior Tie and Blazer

- School Logoed Blazer
- School Tie  
ties are available from the school office
- White School Shirt
- Black Footwear
- Black Trousers or Black Skirt  
skirts should be of an appropriate length



Junior Tie and Blazer



Logoed PE Tops are part of the school uniform and should be worn with black shorts, jogging trousers or leggings. Logoed leggings are available as an optional extra.

## Optional Extras

- Smithycroft Hoodie or Zipper
- Plain Black Hoodie or Zipper
- Plain Black Knitwear



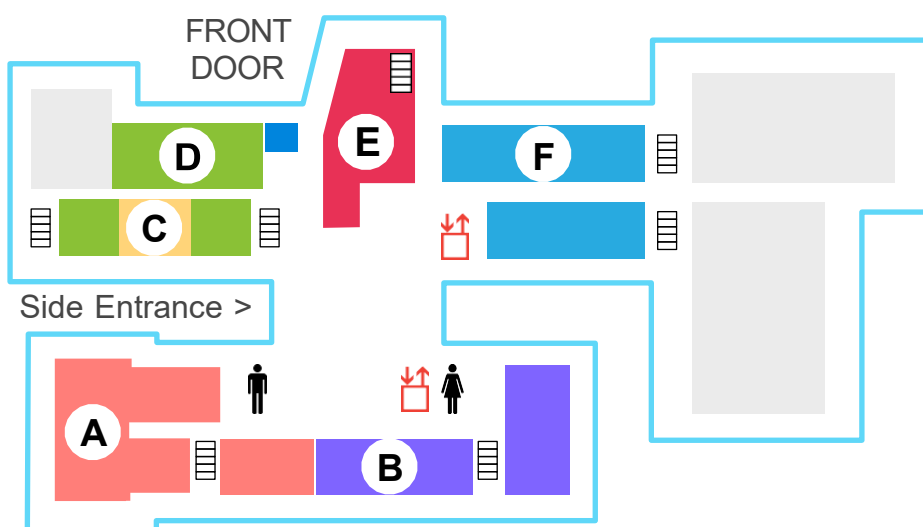
Hoodie



Zipper

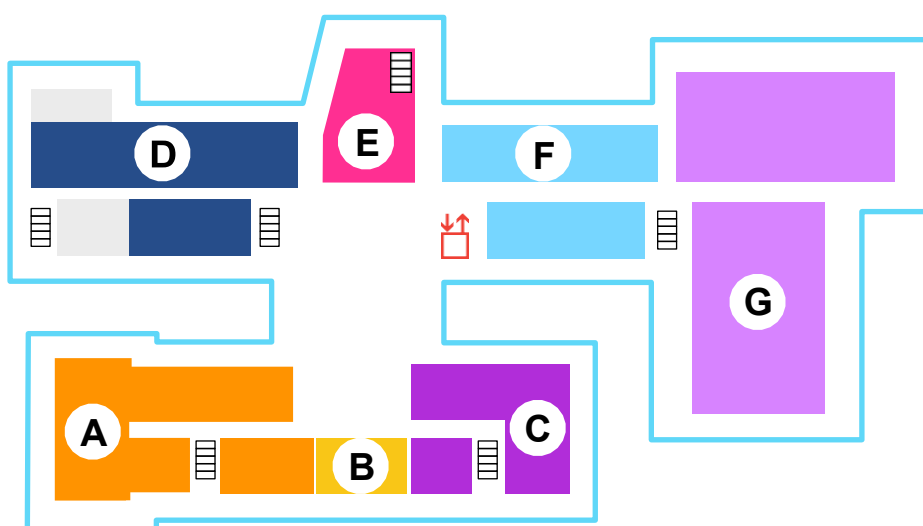
Visit [www.smithycroft-sec.glasgow.sch.uk](http://www.smithycroft-sec.glasgow.sch.uk) for more information

# Our School Building



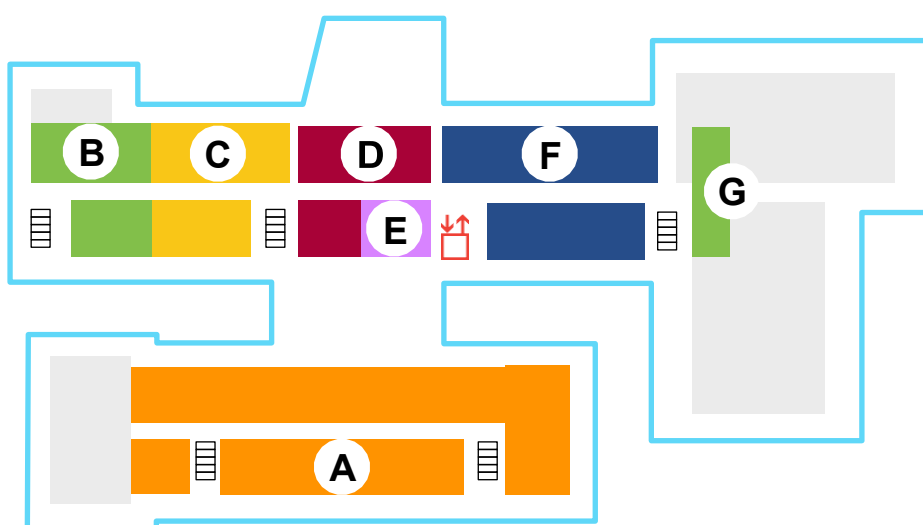
## Ground Floor

- A. Technical/Music
- B. Music/Drama
- C. Youth Hub
- D. Office
- E. Fuel Zone
- F. English



## First Floor

- A. HFT
- B. Music Practice
- C. Art
- D. Inclusion Dept.
- E. Library
- F. Social Subjects
- G. Physical Education



## Second Floor

- A. Science
- B. Modern Languages
- C. ICT
- D. RMPS
- E. PE
- F. Mathematics
- G. PE/Fitness Suite

# Our House System

There are four House Groups at Smithycroft:

**Barbour**, **Logie Baird**, **Inglis**, & **Mackintosh**

- We aim to place pupils in the same House as their **siblings**
- All S1 pupils will have a **House t-shirt** for wearing at PE and House Events
- Pupils earn points for their House for achievement, behaviour, attitude and progress, as well as by taking part in House Events

## Barbour

- House **Barbour** is made up of pupils from 1.1 plus some from 1.5 and 1.7



## Logie Baird

- House **Logie Baird** is made up of pupils from 1.2 plus some from 1.5 and 1.7



## Inglis

- House **Inglis** is made up of pupils from 1.3 plus some from 1.6 and 1.7



## Mackintosh

- House **Mackintosh** is made up of pupils from 1.4 plus some from 1.6 and 1.7





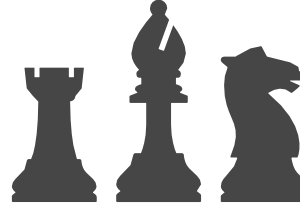
# Extra-Curricular Activities

There is a vast range of clubs available to all pupils in the school.

GYMNASTICS



Softball



CHESS



COOKING



GUITAR



FOOTBALL



MUSICAL  
THEATRE



ART



CHOIR



PERCUSSION



DANCE



VOLLEY  
BALL



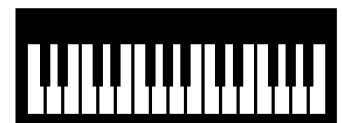
BASKETBALL



Fitness



DEBATE



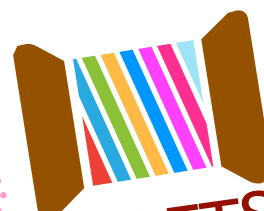
KEYBOARD



Anti-Racist



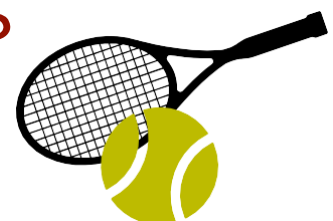
Cheerleading  
Cheerleading  
Cheerleading  
Cheerleading



CRAFTS



LGBTQ





# Support for Learning

## We Belong

Young people at Smithycroft are valued for their unique strengths, this is true across the school but particularly in the support for learning department where young people are helped to overcome barriers to learning and access the curriculum in a way that supports their individual success. Smithycroft values all its young people and their contribution to making the school a safe, successful and nurturing place.

## We Learn

Young people at Smithycroft are supported in a variety of ways. We have an experienced PSA team who provide in-class support. Our BGE room that supports our young people who are most challenged by the many transitions of Secondary school life. We offer small group withdrawal for literacy and numeracy support including specialist literacy support for Dyslexic and EAL learners. Intervention groups run to support young people with a variety of barriers to learning including social communications skills, emotional literacy and regulation, specialist nurture support and many more. We offer a time-out facility with the option of sensory space and support during interval/lunchtime within the group room for those who prefer a quieter, more supported environment.

Advising staff on strategies to support learning and behavioural needs within the classroom to ensure young people are able to access their learning in class to the best of their ability!

## We Achieve

Young people with additional support needs are aided in acquiring qualifications that prepare them for independence and the world of work.

In support for learning achievement comes in many areas, young people acquire mainstream and vocational qualifications as well as providing mentoring to younger students who have experienced similar barriers to them. Young people are supported throughout their time at Smithycroft to equip them for independent success and provide them with strategies to overcome challenge



