Course Support Materials

Higher & N5 Graphic Communication

Click anywhere to get started





Main Menu 1 of 4

| Graphic types | Manual techniques | Computer-aided techniques | Skills in applying drawing standards, protocols and conventions | Geometric shapes and forms |
|---|---|---|--|---|
| Knowledge and understanding of the role of preliminary, production and promotional graphics in graphic communication activities. | Knowledge and understanding of the use and role of manual graphic communication techniques and processes and their relative merits compared to electronic methods. Knowledge and understanding of a range of common manual graphics media. | Knowledge and understanding of computer-aided techniques, computer- aided design and draughting, desktop publishing, digital capture/input and output techniques and devices. | Knowledge and understanding of recognised drawing standards, protocols and conventions through application, identification and recognition in given contexts, views and items. Line types (including dimension lines, centre line, hidden detail, cutting planes, fold lines), dimensioning (linear, radial, angular, diameter and tolerance), and symbols for sections, hatching, building construction, and third angle projection system. | Knowledge, understanding and skills in spatial awareness when interpreting geometric shapes and forms and/or those used in the communication of products, components, assemblies and other items. Interpenetration and intersections of right prisms and cyinders, true shapes, ellipses, common geometric forms and partial cuts of those forms, components built from various simple combinations of forms |
| | | | | |



nen ion ned



Main Menu 2 of 4

Views and techniques

Illustration techniques

Knowledge and understanding of the role, benefits and use of a variety of views and techniques in 2D, and 3D and pictorial formats, in communicating geometric shapes and forms, objects, components, assemblies and other items including: third angle orthographic projection, t ocation), true length and true shape, surface development, a range of sectional views (full, part and stepped), assembly drawings(minimum three parts), auxiliary views where required, exploded views (full and sectioned) cut-aways, oblique, sometric, planometric views,

Knowledge and understanding of the use of illustration techniques used to support effective graphic communications – the use, role and common techniques for representations of light, shadow, cellection, tone layout, material and texture. Knowledge of visual enhancement techniques, for instance, mediated reality

Techniques used for producing effective promotional documents and publications

Knowledge, understanding, recognition and interpretation of the application of techniques used in the production of promotional documents including: colour (warm, cool, contrast, harmony, accent, advancing and receding), line, snape, texture, value, mass/weight, alignment, balance, depth, dominance, emphasis, proportion, rhythm, unity/proximity, white space and grid structure. 3D rendering techniques including: light source, materials, reflection, shade and sited environment. Using technology in graphic communication

Knowledge and understanding of ranges, features and uses of graphic hardware and <u>software</u> computer systems and networks, file management, cloud computing, cloud storage and digital rights management; digital input and output devices and the advantages and limitations of computer-aided design/draughting.

2D CAD ADVANTAGES 3D CAD ADVANTAGES

X SQA Specimen Question Explained

including use of appropriate





Main Menu 3 of 4

| Drawing Tools: | Modelling Features: | Modelling Edits: | Constraints: | Terminology: |
|--|--|--|---|--|
| line, circle, rectangle, ellipse, trim, array (linear, box and <u>radia</u>), offset, mirror, project edge, <u>extend</u> | extrude, revolve, loft, helix/helices, path (extrude/sweep along a <u>oath)</u> | shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array (linear, box and radial), add, subtract, intersect | linear. radius, diameter, perpendicular, parallel, <u>fixed</u> , tangent, concentric | component, assembly, sub-assembly, workplane/plane, axis, feature, profile, sketch, face, edge, datum, suppress |
| Specimen Question Explained | Specimen Question Explained | | | |
| Assembly: | Views: | Modelling Concepts: | File Types: | CAD libraries: |
| mate, align, centre axis, orientate, offset, tangent, stock/library components | solid model, wire frame | top down modelling, bottom up modelling, vertices, edges and faces, modelling tree/hierarchy, modelling plan | <u>dxf, 3ds, step/iges</u> | the use and function of CAD libraries and stock models |
| Specimen Question Explained | | Specimen Question Explained | | |



(Part (c))

(Part (b))

Main Menu 4 of 4

| Desktop publishing | Planning strategies | Design Elements | DTP File Types | Graphic communication technology and society |
|--|--|---|---|---|
| Knowledge, understanding, recognition and interpretation of generic desktop publishing terms and techniques including: copy/paste, text box, handles, colour fill, colour picking, textured fills, gradient fill, margin, single and multi-page format, title, extended text, alignment, page size, orientation, drop caps, linespacing,, heading, cropping (square and full crooping), text wrap, flow text along a path, bleed, pull quote, transparency, drop shadow, rotate, justification, paper sizing, reverse, column, gutter, caption, header and footer and folio. | thumbnails, visuals and annotation, proofs (pre- press), register marks, crop marks, run off. | Riced ,grid. guides, snap, master page layers, serif and sans serif, font sivies, column rule/rule, indent, hanging indent, dropped capital, running headline, reverse, import/export. | Knowledge and understanding of file types: Raster (tiff, jpg, png, bmp), vector (svg, dxf), including their advantages and disadvantages. | Knowledge and understanding of the impact and influence of computer-aided design/draughting systems and graphic communication technologies on industry and society — for example: the paperless office, use of recycled materials, computer- aided design/draughting as it supports manufacturing and other industries, DTP in marketing and promotional activities, remote working, communication crossing international boundaries. |
| Specimen Question Explained | | Specimen Question Explained | Specimen Question | Specimen Question |

(Part (a))



Preliminary Graphics

- These are our planning activities. They usually consist of simple 2D & 3D sketches, dimensioned sketches, thumbnails, working roughs, market research, etc. We need to complete these so we know what is needed in the next stage.
 - **Product** Ortho sketches, pictorial sketches (isometric, 1pt & 2pt perspective), pencil & marker rendering, models, market research charts, surveys

Further Reading.

• **DTP** – Thumbnails & working roughs, market research charts, surveys



Preliminary Graphics



Further Study:



•Page 15 - Read •Page 16 - Read



Page 84 – Q4a(model paper 3)

Production Graphics

• The drawings contain precise information about the object: sizes, tolerances, etc. They are likely to be dimensioned orthographic, exploded isometric, assembly drawings, etc.

Further Reading.

- Product component drawings, manufacturing drawings, assemblies, exploded views, sectional assemblies, tool drawings, parts lists, etc
- Construction site plans, location/block plans, floor plans, drainage, wiring diagrams, surveys, etc
- Key words
 PRECISE SCALE MANUFACTURE CONSTRUCTION
 DIMENSIONS



Production Graphics

Further Study:



Page 15 - ReadPage 16 - ReadPage 46 - Read



- Page 48 Q5i(model paper 1)
- •Page 68 Q5c •(model paper 2)



Promotional Graphics



- These graphics bring peoples attention to the product. They will include illustrative graphics and written material. They are used to advertise and sell the product.
- They could include magazine covers, brochures, CAG renderings, CAG environments, illustrations, presentations, displays, models, flyers, packaging websites, animations, photographs.



Promotional Graphics



Further Study:



- •Page 15 Read
- •Page 16 Read
- •Page 97 Read
- •Page 110 Read



Manual vs Computer Graphics - Comparison

Further Study:





•Page 17 - Read





Interpenetration of 2 Cylinders

The drawing shows the part Plan and part Elevation of an interpenetration between two cylinders.

Draw :-

The completed Elevation

The completed Plan

The End Elevation



Drawing Generators on Plan and Elevation

Divide the Elevation and Plan into $30^{\circ}/60^{\circ}$ parts and number each of the points.

Draw generators from these points on the Plan until they cut the main cylinder.

Project the generators on the Elevation parallel to the angle of the sides of the small cylinder.



Finding Points of Interpenetration

Project points from Plan where generators cut the main cylinder.

Mark where each of the projected lines cross the appropriate generators on the Elevation with a small dot.

Draw a smooth curve through each of the points.

This line of interpenetration can now be darkened.



Drawing Generators for End Elevation

Find the position of the End Elevation.

Project the 12 points from the Plan onto the End Elevation.

Number the points found on the End Elevation.



Finding Points of Interpenetration on End Elevation

Project the points from the curve of interpenetration on the Elevation across to the End Elevation.

Mark where these lines cross the appropriate generator on the End Elevation with a small dot.

Draw a smooth curve through each of the points.



Drawing End Ellipses of Small Cylinder

Project the points where the generators on the Elevation cross the end of the small cylinder across to the End Elevation.

Where they cross the corresponding generators draw a small dot, and draw a smooth line through each.

Do the same thing to find the curve on the Plan.





Finishing the Drawing

To finish the drawing each of the outlines should be darkened.

Make sure that any hidden lines are identified when darkening the outlines.







The Final Drawing

The final drawing should look like this.

The construction lines have been removed to drawing make the easier to understand.



Geometric Shapes

Further Study:



- Page 27 & 28 Read
 Page 29 & 31 Read
 Page 33 & 35 Read
- •Page 37 Read



- Page 18 Q3(Specimen Paper 2013)
- •Page 26/27 Q7a
- •(Specimen Paper 2013)
- •Page 68/69 Q5d & e •(Model Paper 2)

•Page 87-89 – Q5b, c & d •(Model Paper 3)



Drawing types

There are two main groups of drawings - Orthographic and Pictorial.

Orthographic Views

These drawings are commonly used as production drawings. They contain exact dimensions and are drawn to an exact scale. They are easily recognisable by the third angle symbol.

Orthographic Projection : (Elevation, Plan, End Elevation, Auxiliary views).

An <u>Auxiliary view</u> shows an object from an exact angle other than the plan, elevation or, end elevation. It is similar to true shape, however it shows the whole object not just the true dimensions of a surface.



<u>Surface Developments</u> (Nets) : This type of orthographic is very common. Developments are needed

when an object is to be folded up to create a hollow form (like a box). Remember to add <u>fold lines</u> to show how the development folds!



Interpenetration views

This type of orthographic shows how two or more objects combine to form a join (such as duct or pipe work). This allows for accurate development of each part.



Tangency and Ellipses

These two techniques allow us to draw very complicated 2D designs.

The Ellipse method shown is called the 'concentric circle method'. It uses 2 circles, a minor axis and a major axis.

Tangency uses triangulation to find centres and points. (if you have two points of a triangle and know the length of the sides you can 'triangulate' to find the 3rd point)



Major axis 120



Drawing types

There are two main groups of drawings - Orthographic and Pictorial.

Orthographic Views

These drawings are commonly used as production drawings. They contain exact dimensions and are drawn to an exact scale. They are easily recognisable by the third angle symbol.

Orthographic Projection : (Elevation, Plan, End Elevation, Auxiliary views).

An <u>Auxiliary view</u> shows an object from an exact angle other than the plan, elevation or, end elevation. It is similar to true shape, however it shows the whole object not just the true dimensions of a surface.



<u>Surface Developments</u> (Nets): This type of orthographic is very common. Developments are needed when an object is to be folded up to create a hollow form (like a box). Remember to add <u>fold lines</u> to show how the development folds!



Interpenetration views

This type of orthographic shows how two or more objects combine to form a join (such as duct or pipe work). This allows for accurate development of each part.





Tangency and Ellipses

These two techniques allow us to draw very complicated 2D designs.

The Ellipse method shown is called the 'concentric circle method'. It uses 2 circles, a minor axis and a major axis.

Tangency uses triangulation to find centres and points. (if you have two points of a triangle and know the length of the sides you can 'triangulate' to find the 3rd point)



Point of Tangency

radius

Drawing types

There are two main groups of drawings - Orthographic and Pictorial.

Orthographic Views

These drawings are commonly used as production drawings. They contain exact dimensions and are drawn to an exact scale. They are easily recognisable by the third angle symbol.

Orthographic Projection : (Elevation, Plan, End Elevation, Auxiliary views).

An <u>Auxiliary view</u> shows an object from an exact angle other than the plan, elevation or, end elevation. It is similar to true shape, however it shows the whole object not just the true dimensions of a surface.



<u>Surface Developments</u> (Nets) : This type of orthographic is very

common. Developments are needed when an object is to be folded up to create a hollow form (like a box). Remember to add <u>fold lines</u> to show how the development folds!



Interpenetration views

This type of orthographic shows how two or more objects combine to form a join (such as duct or pipe work). This allows for accurate development of each part.



Tangency and Ellipses

These two techniques allow us to draw very complicated 2D designs.

The Ellipse method shown is called the 'concentric circle method'. It uses 2 circles, a minor axis and a major axis.

Tangency uses triangulation to find centres and points. (if you have two points of a triangle and know the length of the sides you can 'triangulate' to find the 3rd point)



Major axis 120

Minor axis 80





Scottish Qualifications Authority SCE Higher Grade Graphic Communication Graphical Symbols and Conventions

(a) Straight



These symbols and conventions have been reproduced from PP73 by kind permission of the British Standards Institution. The original figure numbers are included to aid reference.



Machining and surface texture indication

A general convention for all types of rolling bearings in section is shown in figure 42.



Figure 42. Convention for rolling bearing





Figure 89. Application of surface texture symbols and values

ALL OVER

Figure 90. Machining indicated by a general note

Figure 40. Conventions for screw threads



0 30.5° -0.1°

Figure 87. Tolerancing angular dimensions

(b)

32.15 31.80

by specifying limits of size directly

Toleranced dimensions



Figure 86. Linear dimension toleranced



Scottish Qualifications Authority SCE Higher Grade Graphic Communication Graphical Symbols and Conventions

Conventional representations



Figure 36. Indication of flat features on a shaft



Diagonal lines drawn at about 30' to centre line

(a) Straight

(b) Diamond

Figure 37. Examples of knurling







创动





Figure 40. Conventions for screw threads



Bearings

Figure 42. Convention for rolling bearing



Figure 86. Linear dimension toleranced by specifying limits of size directly





Figure 87. Tolerancing angular dimensions



Figure 88. Surface texture symbols

Machining and surface texture indication

by kind permission of the British Standards Institution. The original figure numbers are included to aid reference.



Figure 89. Application of surface texture symbols and values

ALL OVER

Figure 90. Machining indicated by a general note

Specimen Question ≫ SOA Explained

These symbols and conventions have been reproduced from PP73



LINE TYPES



In the Graphic Communication exam you may well be asked what each of the most common line types are used to represent. Their purposes are listed below and you should do your best to memorise them – if you have not already.



Orthographics

Orthographic projection is used in engineering and architecture to show the 3 main views of an object, (Elevation, Plan, End elevation).

Third Angle Projection Symbol

The use of the third angle projection symbol informs the reader of the drawing it has been carried out in this projection. All *orthographic* drawings should show this symbol. This standard is recognised throughout the world.

Types of line used

<u>Outlines</u>

Continuous thick lines used for visible outlines and edges.

Construction Lines

Continuous thin lines used for projection and dimension leader lines.

<u>Hidden detail</u>

Dashed thin lines used to show hidden outlines and edges.

Chain Lines

There are two types and uses,

- 1. Used for centrelines and lines of symmetry
- 2. Chain lines with thickened ends used to show sectional cutting planes.

Fold Lines

Chain lines with a double dash used to show folds or bends.

<u>Hatching</u>

45° lines that show a part has been sectioned (cut through). *See sectioning*.



Dimensioning Lines

There are three parts to dimensioning lines.

- Leader Lines, showing the beginning and end of the measured area. They do not touch the measured part.
- 2. Dimension line, start and finish with arrows touching the *leader lines.*
- 3. The Dimension. This is the measured size which sits on top of the *dimension line* in the centre.



Line Types & BSI Symbols



Further Study:



Page 19 & 20Complete Activity on Page 20



- Page 17 Q2d(Specimen Paper 2013)
- •Page 24 Q6f
- •(Specimen Paper 2013)
- Page 42 Q3b(Model Paper 1)

Page 92 - Q7c(Model Paper 3)




THE BASICS OF DIMENSIONING

When putting sizes (dimensions) onto a drawing, it is important that they are put on correctly. You will find that there are many wrong ways to do it and usually only one right way for each situation. When you give it some thought, it is quite obvious why everyone has to follow the same rules for dimensioning. That way, all drawings can be more easily followed and understood no matter who drew them.

We will look at a few of the most common situations in turn but first let's look at the basic method of adding the appropriate information to any given dimension . . .



You should keep these five features in mind every time you add any dimension to a drawing, regardless of the situation. We will look at a few specific problems on the next page.

Protocols in Dimensioning

DIMENSIONING SMALL FEATURES



When dimensioning small features, placing the dimension arrow between projection lines may create a drawing which is difficult to read. In order to clarify dimensions on small features any of the four methods above can be used.

LETTERING

ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890

All notes and dimensions should be clear and easy to read. In general all notes should be written in capital letters to aid legibility. All lettering should be of the same size and preferably no smaller than 3mm and no larger than 5mm. An example typeface is shown above.





PARALLEL DIMENSIONING



Parallel dimensioning consists of several dimensions all originating from the same projection line.

CHAIN DIMENSIONING



Chain dimensioning can be neater and take up less space. Once you have learned about tolerances though, you will see that this method of dimensioning can cause problems relating to accumulated error.



There are several conventions used for dimensioning circles:

- (a) shows two common methods of dimensioning a circle. One method dimensions the circle between two lines projected from two diametrically opposite points. The second method dimensions the circle internally.
- The first method using projection lines is the least used method but the choice is up to you as to which you use.
- (b) is used when the circle is too small for the dimension to be easily read if it was placed inside the circle. A leader line is used to display the dimension.
- (c) the final method is to dimension the circle from outside the circle using an arrow which points directly towards the centre of the circle.



All radial dimensions are proceeded by the capital **R**. All dimension arrows and lines should be drawn perpendicular to the radius so that the line passes through the centre of the arc. All dimensions should only have one arrowhead which should point to the line being dimensioned. There are two methods for dimensioning radii. (a) shows a radius dimensioned with the centre of the radius located on the drawing. (b) shows how to dimension radii which do not need their centres locating.





All sizes in mm

Notice on the above drawing that the largest dimension is placed on the outside of the smaller dimensions. It is also important when dimensioning not to include the units of measurement. As can be seen from the drawing above, state on the drawing the unit of measurement. i.e. (All sizes in mm).

The sectioned drawing opposite is of a round item. It shows some possibilities for putting a diameter on a drawing.

If the item shown was *Square*, then the following symbol would be used \square_{65} replacing the diameter symbol.

Dimensioning a circle or arc

Refer to National 5 notes regarding diameter and radius.

Angular Dimensions

Leader lines show the extent of the angle. The dimension line follows a curve with arrow heads touching the leader lines. The angular distance is placed outside of the dimension line.



Across the Flats (A/F)

The distance across the flat sides of a hexag or an octagon.

Across the Corners (A/C)

The distance between the corners of a hexag or an octagon.

ASSY

An Abbreviation of the word Assembly.

CL or CL

An Abbreviation of Centre Line.

Dimensioning Styles

There are 3 different styles of dimensioning an object;

Parallel dimensioning measures all sizes from one or two **Datum** edges.

Linear dimensioning (chain dimensioning) measures each size one after the other.

Co-ordinate dimensioning uses a table

with dimensional information X axis, Y axis, and diameter.





An advantage of Parallel dimensioning over Linear dimensioning is that inaccuracies or tolerances are not accumulated, avoiding large errors.

An advantage of Co-ordinate dimensioning is reduced clutter within the drawing, makes the drawing clearer.









All sizes in mm

Notice on the above drawing that the largest dimension is placed on the outside of the smaller dimensions. It is also important when dimensioning not to include the units of measurement. As can be seen from the drawing above, state on the drawing the unit of measurement. i.e. (All sizes in mm).

The sectioned drawing opposite is of a round item. It shows some possibilities for putting a diameter on a drawing.

If the item shown was *Square*, then the following symbol would be used \square_{65} replacing the diameter symbol.

Dimensioning a circle or arc

Refer to National 5 notes regarding diameter and radius.

Angular Dimensions

Leader lines show the extent of the angle. The dimension line follows a curve with arrow heads touching the leader lines. The angular distance is placed outside of the dimension line.



Across the Flats (A/F)

The distance across the flat sides of a hexag or an octagon.

Across the Corners (A/C)

The distance between the corners of a hexag or an octagon.

ASSY

An Abbreviation of the word Assembly.

CL or CL

An Abbreviation of Centre Line.

Dimensioning Styles

There are 3 different styles of dimensioning an object;

Parallel dimensioning measures all sizes from one or two **Datum** edges.

Linear dimensioning (chain dimensioning) measures each size one after the other.

Co-ordinate dimensioning uses a table

with dimensional information X axis, X axis, and diameter.

| | Hole | х | Y | ø |
|---|------|-----|----|----|
| / | A | 20 | 20 | 20 |
| | В | 70 | 55 | 20 |
| | C | 105 | 20 | 10 |
| | D | 155 | 20 | 10 |

An advantage of Parallel dimensioning over Linear dimensioning is that inaccuracies or tolerances are not accumulated, avoiding large errors.

An advantage of Co-ordinate dimensioning is reduced clutter within the drawing, makes the drawing clearer.









Dimensioning & Drawing Annotation

Further Study:





•Page 21 - Read

- •Page 41-42 Q3a & b •(Model Paper 1)
- •Page 64 Q3b
- •(Model Paper 2)
- •Page 80 Q3a & b •(Model Paper 3)





Sectioned views

Fig.1

Fig.2

Fig.3

BSI hatching sectioned or "cut" objects is <u>always at 45°</u> and evenly spaced (fig.1)

Hatching an object with more than one part is achieved by firstly changing the direction of the 45° lines (Fig.2) or if three or more parts are included the spacing between the 45° lines can be altered (fig.3).

BSI conventions state that some specific engineering parts included on an assembly Do Not Show hatching detail.

<u>Parts that should not be hatched</u> are; Nuts & Bolts (fig.4), Studs, Screws, Shafts or Axles, Keys, Pins, Gear teeth, Roller bearings, Ball bearings, Webs (fig.5 & 6).

There are some exceptions to this rule. Nuts & Bolts, Studs, Screws, Shafts or Axles, Keys, Pins, Gear teeth, and Webs are hatched when cut across their axis. Fig.7 shows a strengthened boss with the web cut across its axis.











Specimen Question Explained

Sectional Views

Further Study:



Page 45 & 46 - Read
Page 60
Complete Activity on Page 60



- •Page 17 Q2d •(2013 Specimen Paper)
- •Page 23 & 25 Q6b
- •(2013 Specimen Paper)
- •Page 47 Q5d & e •(Model Paper 1)
- •Page 63 Q3a •(Model Paper 2)
- •Page 83 Q3f & g •(Model Paper 3)





Sections cont...

The type of sections shown on the previous page is are single plane sections. There are five other types of sections which can show varying levels of technical detail.

Half Sections

Symmetrical parts can be shown as a half sections.



Part Sections

A part area section can be shown. Sometimes called a "broken out view"



Cross-sections of a part can be shown in removed sections.

Revolved Sections

Cross-sections of a part can be shown in place using revolved sections. This can only be used for symmetrical areas.

Stepped Sections

A stepped section line can be used to show more detailed internal parts/areas of an object.



Scales

Scaling drawings allow us to draw exceptionally large objects as houses on any size of paper available to us. To enable this happen we have to scale every size (dimension) by the same fa



i.e. taking the example of the house, every dimension would have to be divided by say 100. By doing this we are scaling DOWN the size of the house.

We can also draw exceptionally small objects larger, examples of which are, the minute electronic chips which are now part of our every day life. They are so small we could not draw them as they are so we SCALE UP the drawing to be able to draw them.

When we create a drawing using the actual dimensions, this 1:1 is called 'full size', or the drawing has been drawn to a scale of 1:1 (the drawing is exactly the same size as the item).

Scaling down is when we create a drawing and reduce all the sizes by a factor. I.e. A scale of 1:2, all dimensions are

1:2 divided by 2. This makes the drawing half the original size of the item. If we reduced the items dimensions by twenty the scale would be 1:20 (divide all sizes by 20).



We can also increase the size of an object on a page by any factor. The scale 2:1 is stating that for every 2:1 1mm actual size of the object, children item). If we (the drawing is twice the size of the item). If we have 10 the scale would be 10:1 1mm actual size of the object, 2mm have been drawn (multiply all sizes by 10).

With respect to Engineering drawings, there are recommended scales for reduction and enlargement. These are as follows:-

Reduction:- 1:2, 1:5, 1:10, 1:20, 1:50, 1:100, 1:500 and 1:1000

Enlargement: - 2:1, 5:1, 10:1, 20:1, and 50:1.

Specimen Question Explained



Sections cont.

The type of sections shown on the previous page is are single plane sections. There are five other types of sections which can show varying levels of technical detail.

Half Sections

Symmetrical parts can be shown as a half sections.



Part Sections

A part area section can be shown. Sometimes called a "broken out view"



Removed Sections

Cross-sections of a part can be shown in removed sections.



Revolved Sections

Cross-sections of a part can be shown in place using revolved sections. This can only be used for symmetrical areas.

Stepped Sections

A stepped section line can be used to show more detailed internal parts/areas of an object.





Scales

Scaling drawings allow us to draw exceptionally large object as houses on any size of paper available to us. To enable this happen we have to scale every size (dimension) by the same fa



i.e. taking the example of the house, every dimension would have to be divided by say 100. By doing this we are scaling DOWN the size of the house.

We can also draw exceptionally small objects larger, examples of which are, the minute electronic chips which are now part of our every day life. They are so small we could not draw them as they are so we SCALE UP the drawing to be able to draw them.

When we create a drawing using the actual dimensions, this 1:1 is called 'full size', or the drawing has been drawn to a scale of 1:1 (the drawing is exactly the same size as the item).

Scaling down is when we create a drawing and reduce all the sizes by a factor. I.e. A scale of 1:2, all dimensions are 1:2 divided by 2. This makes the drawing half the original size of the item. If we reduced the items dimensions by twenty the scale would be 1:20 (divide all sizes by 20).



We can also increase the size of an object on a page by any factor. The scale 2:1 is stating that for every 1mm actual size of the object, 2mm have been drawn (multiply all sizes by 10).

With respect to Engineering drawings, there are recommended scales for reduction and enlargement. These are as follows:-

Reduction:- 1:2, 1:5, 1:10, 1:20, 1:50, 1:100, 1:500, and 1:1000 Enlargement: - 2:1, 5:1, 10:1, 20:1, and 50:1.



Drawing an Ellipse



IJ

HOW DO YOU DO IT ?



Step 1 - Draw a circle using the major diameter
Step 2 - Draw another using the minor diameter
Step 3 - Split the circles into 12 equal sections
Step 4 - Identify clearly which way round it sits
Step 5 - Mark the four points at 3, 6, 9 & 12 o'clock
Step 6 - Put in the horizontals and verticals
Step 7 - Identify the rest of the points
Step 8 - Plot the ellipse by joining up the 12 points





Project set

Location plan

Site plan

Floor plan

Elevations

Sectional views

Rendered illustrations

Construction Drawings

Building projects require several types of specialised drawings. This collection of drawings, known as a **project set**, includes:

• the location plan

Reading.

- the site plan
- floor plans
- elevations
- sectional views
- schematic diagrams
- rendered illustrations.

Buildings are designed by **architects** along with various other members of a design team. The team ensures that the building meets the needs of the client and satisfies local authority planning department and building control regulations.









Building Drawings 6 of 7





Site plan

Floor plan

Elevations



Rendered illustrations

Construction Drawings



Further Reading...

Scale is 1:20 or 1:50

- Materials used
- Construction details
- Dimensions
- Floor and ground levels
- Design of foundations
- Positioning of insulation
- Wall construction
- Scale of drawing

-Building Drawings 7 of 7

isometric or perspective

view

Project set

Location plan

Site plan

Floor plan

Elevations

Sectional views

Rendered illustrations

Construction Drawings



Further Reading ..

Rendered illustrations are usually produced using computer software. This allows the architect to showcase what the building will look like before it has been built. 3D modelling programs allow a client to visualise what the building will look like without the need for technical knowledge of drawings. These presentation drawings are usually:

an idealistic view of what the building could Look like (people, cars, trees etc)

coloured and rendered, showing materials

Scottish Qualifications Authority SCE Higher Grade Graphic Communication Graphical Symbols and Conventions

Further Reading...

SHOW ME MORE JUN PP73



Selected electrical and electronic graphical symbols

Symbols for construction drawings



Building Drawing

Further Study:



- •Page 59 Read
- •Page 60 Read & Complete Activity
- •Page 61 Read



- Page 21-22 Q5a(2013 Specimen Paper)
- •Page 50 Q7a & b
- •(Model Paper 1)
- •Page 85 Q4c •(Model Paper 3)





Pictorial Views

Perspective :

There are two types of perspective views. They give a 'realistic' view of an object or building. Often used to promote or advertise an item. 1 point perspective

Oblique :

The main advantage of an oblique view is that the initial drawing is 2d. This allows us to easily draw circles before extending the shape back to give a depth. All depth sizes are drawn half size to ensure the drawing looks more realistic.

Planometric :

The internal angle of planometric drawings is 90°. There are two types of planometric view. They are mainly used to show the inside arrangement of rooms.

Isometric :

Isometric views are often used in engineering as they can give a very clear view of how a component or object will look. This is especially so with exploded views which help show how several components are assembled together.

VP2 VP1 Horizon Line 2 point perspective Furthel ½ Size Reading ...

Vanishing Point

Horizon Line





Location / Building Drawings

Promotional Drawings :

This type of drawing is used to advertise and promote a p Usually a perspective drawing (like the one shown below). Sometimes drawn by hand although computers are being used more often as the software technology advances to produce realistic views.



Elevations :

These are orthographic views to show how a building will look from the front (like the one shown) or, either side or, the back.



Pictorial Drawing

Further Study:



Page 40, 41 – Isometric - Read
Page 42 – Planometric - Read
Page 43 – Oblique - Read



- Page 82 Q3e(Model Paper 3)
- Page 84 Qa(Model Paper3)





Pictorial Views

Perspective : Vanishing Point Horizon Line There are two types of perspective views. They give a VP1 Horizon Line VP2 'realistic' view of an object or building. Often used to promote or advertise an item. 1 point perspective Oblique : The main advantage of an oblique 2 point perspective view is that the initial drawing is 2d. This allows us to easily draw circles before extending the 1/2 Size shape back to give a depth. All depth sizes are drawn half size to ensure the drawing looks more realistic. Planometric : The internal angle of planometric

45°

45°

90°

drawings is 90°. There are two types of planometric view. They are mainly used to show the inside arrangement of rooms.

Isometric :

Isometric views are often used in engineering as they can give a very clear view of how a component or object will look. This is especially so with exploded views which help show how several components are assembled together.

Location / Building Drawings

Promotional Drawings :

This type of drawing is used to advertise and promote a r Usually a perspective drawing (like the one shown below). Sometimes drawn by hand although computers are being used more often as the software technology advances to produce realistic views.



Elevations :

60°

90

Exploded Isometric

These are orthographic views to show how a building will look from the front (like the one shown) or, either side or, the back.





Pictorial Views

Perspective :

There are two types of perspective views. They give a 'realistic' view of an object or building. Often used to promote or advertise an item.



Oblique :

The main advantage of an oblique view is that the initial drawing is 2d. This allows us to easily draw circles before extending the shape back to give a depth. All depth sizes are drawn half size to ensure the drawing looks more realistic.







The internal angle of planometric drawings is 90°. There are two types of planometric view. They are mainly used to show the inside arrangement of rooms.

Isometric :

Isometric views are often used in engineering as they can give a very clear view of how a component or object will look. This is especially so with exploded views which help show how several components are assembled together.





Location / Building Drawings

Promotional Drawings :

This type of drawing is used to advertise and promote a p Usually a perspective drawing (like the one shown below). Sometimes drawn by hand although computers are being used more often as the software technology advances to produce realistic views.



Elevations :

These are orthographic views to show how a building will look from the front (like the one shown) or, either side or, the back.




Pictorial Views

Perspective :

Oblique :

There are two types of perspective views. They give a 'realistic' view of an object or building. Often used to promote or advertise an item.



2 point perspective



Planometric :

The internal angle of planometric drawings is 90°. There are two types of planometric view. They are mainly used to show the inside arrangement of rooms.

Isometric :

Isometric views are often used in engineering as they can give a very clear view of how a component or object will look. This is especially so with exploded views which help show how several components are assembled together.



Vanishing Point

Horizon Line





Location / Building Drawings

Promotional Drawings :

This type of drawing is used to advertise and promote a p Usually a perspective drawing (like the one shown below). Sometimes drawn by hand although computers are being used more often as the software technology advances to produce realistic views.



Elevations :

These are orthographic views to show how a building will look from the front (like the one shown) or, either side or, the back.







Third Angle Projection

Orthographic projection is a common technique used in a number of engineering fields to communicate important information about the layout and design of an object or structure. It simply standardises how drawings should be laid out so everybody can understand what they are looking at.

There are two ways of drawing in orthographic - *First Angle* and *Third Angle*. They differ only in the position of the plan, front and side views. An example of **third angl**e projection of an L-shaped object in shown opposite.

The **Plan** of the L-shape is drawn as a 'birds eye' view, a view from above.

The **Elevation** is drawn as if stood in front of the L-shape.

The End Elevation is drawn as if stood at the side.







Tangency 2 of 5



Tangency 3 of 5



Tangency 4 of 5





Tangency 5 of 5





Technical Detail Views

Technical details give us information and additional view points to allow for construction and assembly. Types of technical detail are;

- Dimensioned Orthographic & pictorials.
- Sections (single plane, stepped, revolved, half, part, removed)
- Exploded (isometric, oblique)
- Enlarged views
- Appropriate scaling
- Tangencies
- Cut-aways
- Auxiliary projections
- Helices
- Degree of motion/ range of movement





Exploded Views

Further Study:





•Page 48 - Read

- •Page 44 Q3e •(Model Paper 1)
- •Page 46 Q5a, b & c •(Model Paper 1)
- •Page 81 Q3c •(Model Paper3)





DESK TOP PUBLISHING I OF IO







DESK TOP PUBLISHING 2 OF IO

Header

Headings Digital Illustration:

Drop Cap

10 Risk

Image

White

Space

Vivamus Non Adipiscing Purus Dolor Dictum Eu Lobortis Velit.

sodales, ligula eget ullancorper adipiscing, urna risus semper purus, at ubendum dui eros accumsan libero. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus, Ut tortor nibh, laoreet ac, bibendum at, lacinia at, dolor. Aliquam faucibus metus ac nibh. Mauris leo. Ut egestas mollis dui. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; In vitae dui suscipit quam tincidunt egestas. Integer vitae risus sed risus viverra porttitor. Praesent gravida egestas libero. Aliquam id dui. Suspendisse et arcu in nisl egestas fermentum. Cras laoreet aliquet urna

Nam vel elit. Proin lorem mi, lobortis id, sagittis et, venenatis sit amet, odio. Vestibulum magna nulla, congue ac, ultrices imperdiet, bibendum vitae, lorem. Nullam diam tortor, venenatis at, pharetra eu, rutrum quis, neque. Fusce pellentesque nonummy massa. Donec interdum nisl ut mi. Suspendisse sodales placerat nunc. Vestibulum sapien. Sed posuere nonummy nunc. Cras ultricies, tellus nec accumsan portitior, nulla lectus tincidunt odio, sed malesuada metus lectu in nulla. In hac habitasse platea dictumst. Aenean est nun aodales ac, dictum id, accumsan at, ante. Morbi libero. Donec in mi.

Phasellus elementum lobortis enim. Morbi pellentesque risus et lacus. Nam arcu velit, ultricies ac, molestie quis, auctor sit amet, nunc. Duis nonumny eros non ipsum. Nam eu lacus et massa commodo gravida. Donec mollis dolor sed quam. Proin adipiscing purus eu orci. Proin adipiscing purus eu orci. Proin adipiscing vitae odio. Multam tel magna sed nisi pharet a condimentum. Proin

tristique. In nulla. Donec vitae lacus nec enim rhoncus tincidunt. Maecenas justo nunc. euismod quis, osuere sed. tristique bibendum, nibh. Donec eleifend. orci a tris ique phare purus tineidunt metus. tra, lacu

eu vel cula nulla urna nec metus. Marcenas tortor turpis, volutpat loportis, egestas quis, viverra at,

Aenean dapibus leo pretium erat. Mauris ultrices, velit et mattis imperdiet, massa odio condimentum ligula, facilisis ullamcorper erat arcu eu ante. Maecenas tellus. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Mauris pi quam, volutpat ac, interdum ut, tempus nonumny, eros. Praesent elementum nisl eu lorem. Cras dignissim rhoncus nisl. Curabitur tincidunt commodo tellus. Ut mi. Nullam pede mauris, vulputate non, elementum quis,

bibendum adipiscing, diam. Cras mi. Nunc ultrices dolor et mi. In nec libero non nunc malesuada ornare. Mauris sed elit.

Body Text

Donec eget eros. Vestibulum vel d olor a augue venenatis pharetra. D uis venenatis elementum ipsum. Duis dictum risus non ante. Proin ut velit a felis tincidunt iaculis. Pro in euismod nunc ac turpis. Nullam neque nunc, convallis nec, aliquam quis, posuere non, nulla. Se d varius, magna eu feugiat facilisis, enim massa volutpat libero, in mollis velit erat et quam. Nulla facilisi. Duis sit armet mauris. Integer sit amet urna.

Every artist dips his brush into his own soul, and paints his own nature into his pictures.

> Nunc ullamcorper sollicitudin lac us. Phasellus a ligula eu justo dictum posuere. Phasellus non nulla ac sapien sodales euismod. Donec ac leo. Curabitur commodo. Donec pellentesque rutrum nibh. Aenean fringilla mollis ante. Quisque quis ipsum. Morbi ut dui sed urna blandit elementum. Prae sent vitae massa et felis gravida ultrices. Proin consequat. Proin eu metus convallis arcu tincidunt sollicitudin. Aenean consectetuer est at arcu.

Maecenas hendrerit eleifend nisl. Proin iaculis. Quisque nec tortor v itae elit tincidunt pulvinar. Nunc e gestas, neque eu vehicula adipiscing, dui pede malesuada eros, sed l

Footer

Risk 11

uctus urna odio at erat. Duis ullamcorper. Nulla augue. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Sed nunc est, porta non, sodales vitae, suscipit in, dolor. Phasellus eleifend elit ac est. Nulla facilisi. Donec ul-

trices turpis non neque. Donec

nisi dolor, adipiscing at, male-

suada ut, tincidunt sed.

- David Thompson

Be Sneaky: Tum Designs Into Cash

Pellentesque mi pharetra. Mauris auctor, erat ut dictum rutrum, nibh felis consectetuer nisi, sed dignissim pede enim sit amet velit. Nulla quis ante. Aliquam erat volutpat. Ut accumsan augue et mauris, Sed augue, Nullam massa elit, ultricies eget, ullamcorper vel, commodo sit amet, elit. Nam rhoncus lacus. Maecenas malesuada, nulla sit amet dapibus malesuada, eros orci placerat sem, a imperdiet tellus ante eu mi. Suspendisse quis quam ut est consequat auctor. Integer nonummy egestas purus. Donec mollis ligula ac neque. Quisque non risus.

Bleed

X SQA Specimen Question Explained



I nork for Darks Unineted Canada (PEX) - and that I study

carbon sequestriation and premisence gas notes on the Prairie landscape =1 pet Rack stars estions. Darks and carbon' What's the connection the chandren of the cleanets that form our world. Carbon appears to the human ege to a surgial of forms, from

the damond ring on your fager (and your fager mdP), to the alter maple tree taking your yout, the addin perclosed in re-

By Dr. Khonds McDangel

stand out.

IMAGES/GRAPHIC

We can manipulate images to enhance the visual impact of a publication.



We can do this through *Cropping*.



• **Partial/Square** Cropping



Full/Cut Out Cropping

Transparency – making fills and images partially

see through.

urther

•



Images can be used to create a tone for the publication and can help to sell an idea of product.



DROP CAPITAL DTP 5 OF 10



HEN XIDS COME TO MY DOOR ON H "Trick or treat" I always say, "Tri baffled. They don't have any tric shout, "Gimme the candy" Finally, When I was a kid in the Bronx in a si inportant as the treat. My friends door in the big apartment buildings with an assenal of tris who were apologetic about not having any treats for us go in the face from the siphon we carried. People who didn't a head with socks full of flour, looking like ghosts when we t People who gave us no treats and were nasty about it

Progne who gave us no treats and were have about it After they starmed their doors, we tied a rope to their d another doorknob across the hall, pulling the rope tight, th beil and knocking loudly. We could hear them yelling, tryit as we ran away as fast as we could, laughing all the way. Halloween in the suborts is a different atminal, of course

Induces in the solution is a different atomat, or course, house-most accompanied by parents—skipping homes that decorated. And to all you parents, you're doing your kids an it believe that I didn't grow up to be a gaugater or a maniae becau of mischief our of my system when I way young 1 also learned tant lesser: Only half of life is treats. The other half is tricks— The night before Halloween, known as Mischief Night, w headar pet home ass. The nolice larwels snuckhed if the coming

CAPTION

Drop Capital – the first letter (upper case) in an article or paragraph that is enlarged and dropped below the line.

It identifies the start of an article.

Tim have all the time, 'laughs Beki Lekers as she flops into one of the chic Rabih Hage-designed seeting areas in the Design Club. It was aware of it when I was studying and enquired about mombership after graduating. My business couldn't survive withour it.' The Design Club opened in 2006 as a private space for designers, architects and journalists to work, relax and entertain. It is situated on the third floor of the South Dome and num by Charle Ford, who is always on hand to amange meetings, catering and anything else members might need.

Tuge the Cub as my office, "say Bell. A huge benefit is having a meeting room where I can take clients away from the hustle and bustle of the showrooms downstairs." Beil often spends all day at the Design Centre visiting the different showrooms while using the club as her base. "I send empile, work on schemes and have meetings. It's an reprational space." She also points out that a client requested backfit bookshekes once they faid even Rabit Hade's Its easy to see how effective a *Drop Cap* can be when compared to articles without one.



Specimen Question Explained



Caption– A brief description that accompanies a photograph, graphic or table.

Could often be a description of a product, name of subject or the photographer.

BODY TEXT DTP 6 OF 10

$\widehat{\mathbf{T}}$

Left Margin – the white space or border at the left side of the article.

Column – the width of the frame of the body text. It shortens the line length making the text easier to read. hile some collectors describe Linda Meaney's highly realistic floral paintings as contemporary botanicals, that term misses a fundamentally important part of the work—her love of sunlight and its affects on the flower.

"Flowers provide the most wonderful subject for light to play on and I never tire of painting them," says Meaney. "The phrase to describe my work should be that I produce "oil paintings of nature in sunlight." Her ability to play and experiment with natural light is even more apparent in her newest paintings.

Meaney usually debuts each year's work annually at the Chelsea Flower Show in London.

"In this year's body of work, I've developed my fascination with shadows and there is more depth and space in the paintings," says Meaney.

Meaney has been painting and showing her florals and still lifes at the Chelsea Flower Show for years. Her love of these subjects began when she was initially commissioned by a friend to do a painting of a flower.

"He wanted one as a present to his wife," says Meaney. "I was hooked immediately. I love everything, but especially how light played on them, the way that reflected light bounced around the inside of an open flower, the intricate shadows and the sun shining brough the petals illuminating their delicate structure.

For years collectors have told Meaney that they have been attracted to her work because of her keen understanding of color and as well as the realism of the images.

"People describe them to me as happy, optimistic paintings and I get an enormous amount of feedback from people who have bought a painting telling me how they have cheered their home up and how they glow and radiate sunlight on the dullest of days. I am often moved by the emotional response that I sometimes get."

INSPIRATION

I am a London based artist who specializes in large oil paintings of flowers. It is sunlight and nature that inspire my art. It by to capture the dazing effect of sunlight on the most beautiful flowers, to enhance the transparency and texture of petals, the delicate qualities of reflected light and the incredibly subtle variations of colour.

Because I am trying to capture a fleeting moment of the I have to work from photographs. I must take hundred beach year but will only find a handful which are special enough to paint. I know when I've found a really good image because it will evoke an emotional response in me which I hope to convey in the painting. Some of my favourite paintings still, after years of looking at them, bring out the same response in me. They make me happy in the way that a garden on a summer's day does.

DESIGN STRATEGY

I search extensively for the most stunning flowers. During the somer months on days when the sky is clear I visit a number of favors tell coations where I know that I will find the best specimens. It non such days that the sunlight will be strong enough to give moth three types of light that I look for. direct light, reflected light and light chining through the petals. Each flower must also have a very distinct character which I like to enhance. Velvers oft red roses, voluptions concises and damaskt roses like crumpled silk. Each painting is as indowing as a portrait. My favourite light is reflected light because I think that is is

Try tavourite ignits reinected ignit because I minis that the this one more than any that make a painting glow and tell us the this is a really hot, sunny day. I also think that somewhere light has to shine through the petals to show how delicate and tansparent the petals are. If direct light only is used the petals could be made of wood!

WORKING PROCESS

Each large painting, typically $36 \times 36^{\circ}$ (90 x 90cm), will take between 4.6 weeks to paint so I only paint about 7 large and a number of small ones each year. I work in oil paint because the colours and tones imp paintings are very subtle and the colour has to dry as close to the wet colour as possible.

I work in many thin layers of paint with black sable brushes to avoid making any visible brush marks. These would detract from the soft textures of the petals which are often smooth and have their own distinct texture. Each layer is painted completely with background, darks and

even lights. Because the paint has to be thinned it can take many layers of paint to achieve the depth of colour or highlights that are needed. But I know when it is finished because the painting will have that wonderful radiant glow to it.

CONTACT DETAILS Email: linda@lindameaney.com www.lindameaney.com **Body Text** – the main block of text of a page.

Gutter – the narrow space between the columns of text

Right Margin – the white space or border at the right side of the article.

Text Alignment/Justification – The way the text lines are arranged i.e. left, right, centred, fully justified.

HEADINGS DTP 7 OF 10





Heading/Headline/Title – the text that introduces the article or subject. Normally a large font

As it is normally a different font from the body text it can give the reader an instant idea as to what the document is about

Alignment – when the heading, subheading and text are all positioned and lined up together.

Smart thinking

Tim here all the time, 'aughs Beki Lekers as she flops into one of the chic Rabh Hage-designed seeing areas in the Design Club. 1 was aware of it when I was studying and enquired about mombanihip after graduating. My business couldn't survive without It'. The Design Club opened in 2008 as a private space for designers, architects and journalists to work, relax and entertain. It is situated on the third foor of the South Done and nur by Challe Ford, who is always on hand to arrange meetings, catering and anything else members might need. T use the Club as my office, says Beki. 'A huge

T use the Club as my office," says Beki, "A huge benefit is having a meeting room where I can taka Beki is one of London's most telented up-andcoming interior designers. After deciding on a midi career change, she completed a diploma at RLC School of Design and started her own company in the autumn of 2007. Current projects include a Maylebone apartment for a young ingérie design which Beki describes as 'a proper gir's pod', alm burtesque in style, with lots of silk and reflective surfaces. Then there is a classic family home in Chalses and an architect's kitchen, with a mix of wood, silks and stone: 'I low that uncompromisin masculine look,' she says.

With such a healthy portfolio, Beki is finding

Sub Heading – An intermediate level of heading. It is sized between the heading and body of text.

TEXT URAP DTP 8 OF 10

Und ewig lockt das Basic-Channel-Bett ... Diesmal wurde der Ruf in Barcelona vernommen - und flugs hat es sich Alex Alarcon auf der von etlichen Vorgängern weich gelegenen Matratze gemütlich gemacht. Eine fast schon verzweifelte Unaufdringlichkeit ist ihm zueigen: Die atmosphärischen Elemente umschwirren sich, haben im reduzierten Sinne viel Platz, den sie tragischerweise nicht nutzen können. Es entstehen simple unprätentiöse Grooves, auf die man sich gern einlassen möchte - sie öffnen sich ebenso langsam wie die subtil gespannte Erwartung auf eine sich weiter entwickelnde Auflösung im Raum. Die findet nicht statt, allzu abrupt brechen die Stücke ab, so dass zwischen ihnen klaffende Lücken entstehen. unüberbrückbar. Etwas nicht ohne weiteres Fassbares fehilt, so dass der Hörer um ein Flow-Erleben gebracht wird, dessen Potential in den Blaupausen durchaus enthalten scheint. Eben diese Blaupausen zieren indes das Booklet: Jedem Track ist die Skizze eines rauen Minerals zugeordnet. Also scheint der unfertige Charakter der acht Steinchen gewollt zu sein? So als ob Alarcon in seinem Fundus einige zwar viel versprechend funkelnde Stücke gefunden hat, sie aber lieber uns zu einer weiteren Bearbeitung überlässt

Text Wrap – when text flows along the outline of a graphic or image

FLOUI TEXT



cause of the formation of the arches, spirse, balanced red, and encided monolithis in the area. This sail bed is thousan of the observed of the arches, spirse, balanced red, and encided monolithis in the area. This sail bed is thousan of the arches of th

Here we see the text wrapping around rocks in a national park.

Publications can use *text wrap* to sell products and create a more of a tone for articles.





HEADERS AND FOOTERS DTP 9 OF 10

| | ٦ |
|----|---|
| ٦_ | ſ |
| | |

film / tv

Header – the information that appears at the top of the page in a publication.

Normally a title or category.

Footer – the information in the footer space at the bottom of a publication page.

• Often a page number or website address.

Art Prizes

Flowers & Gardens

hile some collectors describe Linda Meaney's highly realistic floral paintings as contemporary botanicals, that term misses a fundamentally important part of the work—her love of sunlight and its affects

"Flowers provide the most wonderful subject for light to play on and 1 never tire of painting them," says Meaney. "The phrase to describe my work should be that 1 produce "oil paintings of nature in sunlight." Her ability to play and experiment with natural light is even more apparent in her nevees paintings.

Meaney usually debuts each year's work annually at the Chelsea Flower Show in London. "In this year's body of work, I've developed my fascination

with shadows and there is more depth and space in the paintings," says Meaney.

Meaney has been painting and showing her florals and still lifes at the Chelsea Flower Show for years. Her love of these subjects began when she was initially commissioned by a friend to do a painting of a flower.

"He wanted one as a present to his wife," says Meaney. "I was hooked immediately. I love everything, but especially how light played on them, the way that reflected light bounced around the inside of an open flower, the intricate shadows and the sun shining through the petals illuminating their dekicate structure."

For years, collectors have told Meaney that they have been attracted to her work because of her keen understanding of color and as well as the realism of the images.

"People describe them to me as huppy, optimistic paintings and 1 get an enormous amount of feedback from people who have bough a painting telling me how they have chereder their home up and how they glow and radiate sunlight on the dullest of days. 1 am often moved by the emotional response that 1 isometimes get."

INSPIRATION

I am a London based artist who specializes in large oil paintings of flowers. It is sunlight and nature that inspire my art. It ry to capture the daziling effect of sunlight on the most beautiful flowers, to enhance the transparency and texture of petals, the delicate qualities of reflected light and the incredibly subtle variations of colour.

Because I am trying to capture a fleeting moment of light I have to work from photographs. I must take hundreds each year bux will only find a handful which are special enough to paint. I know when I vel found a raibig good image because it will evoke an emotional response in me which I hope to convey in the painting. Some of ny favourite paintings still, after years of looking at thom, bring out the same response in me. They make me happy in the way that a garden on a summer's day does.

DESIGN STRATEGY

Learch exensively for the most stunning Bovers, During the summer months on days when the sky is fear I visit a number of fravourie locations where I know that I will find the best specimens. It is not shd sky that the sumplify will be strong enough to give me the three payse of light that I loke for, direct light, reflected light and light shmig through the pestal. Each flower must also have a very distinct character which I like to manner. Weitery out or cross, volgotous peonies and damask roses like orumpled slik. Each panning is as individual as a portrait. My favouries light in reflected light because think that it a this one more than any that make a painting give and tell us that as a taking horizon of the strong strong because the site as taking horizon of the sky strong strong light that a site as the site of wood!

WORKING PROCESS

Each large painting, typically 36 x 36" (90 x 90cm), will take between 4-6 weeks to paint so I only paint about 7 large and a number of small ones each year. I work in oil paint because the colours and tones in my paintings are very subtle and the colour has to dry as close to the wet colour as possible. I work in mary thin layers of paint with black sable brushes to

I work in many thin layers of paint with black sable brushes to avoid making any visible brush marks. These would detract from the soft textures of the petals which are often smooth and have their own distinct texture.

Each layer is painted completely with background, darks and even lights. Because the paint has to be thinned it can take many layers of paint to achieve the depth of colour or highlights that are needed. But I know when it is finished because the painting will have that wonderful radiant glow to it.

CONTACT DETAILS Email: linda@lindameaney.com www.lindameaney.com

6 www.designcentrechelseaharbour.co.uk



s fans, with lots ofhoodies and garish colour

Bleed – The extension of a graphic or image beyond the trimmed edge of a page



Image bleeds be used to make a publication appear larger than they actually are.

Designers use them to emphasise a point or create a *narrative* to go along with the body text.



- Strength
- Design
- Structure
- Reliability
- Forward thinking



Desktop Publishing (DTP) Images/ Transparency / Flow Text/ Text Wrap



Further Study:



- •Page 122 Read
- •Page 123 Read
- •Page 124 Read
- •Page 125 Read



- Page 30 Q8a & b(2013 Specimen Paper)
- •Page 36/37 Q1b, d & f
- (Model Paper 1)
- •Page 56 Q1a
- (Model Paper 2)
- •Page 75 Q1c •(Model Paper 3)

Desktop Publishing (DTP) Images - Bleed

Further Study:





•Page 126 - Read

•N/A







3D rendering techniques including: light source, materials, reflection, shade and sited environment.



Reading

3D rendering techniques including: light source, materials, reflection, shade and sited environment.



<u>3D Rendering Techniques</u>



Further Study:



- •Page 99 & 100 Read
- •Page 101 & 102 Read
- •Page 103 Read
- •Page 104 Read (Mediated Reality)





3D rendering techniques including: light source, materials, reflection, shade and sited environment.









GREEN

This cool secondary color is calming, balancing and rejuvenating. Green represents stability and inspires possibility.



WHERE TO USE:

To represent balance and harmony in a design.

Use darker shades to represent stability and affluence.

BLUE

Blue represents dependability, trustworthiness and security. It can also characterize calm and spirituality.



WHERE TO USE:

Dark blues are excellent for corporate and business designs.

Lighter blues can be used for social websites that represent calm and friendliness.

PURPLE

Purple represents nobility, abundance and dignity, but can also stand for creativity and imagination.







WHERE TO USE:

Darker shades of purple characterize wealth and luxury.

Softer shades can be associated with spring and romance.

MONOCHROMATIC

Cool/ Cold Colours also known as:





Receding Colours



RED

The hottest and the most dynamic color, red is activating, stimulating, passionate, exciting, powerful, and expanding.



WHERE TO USE:

Use minimally in its purest form as an accent to draw attention to critical elements.

For depicting designs that portray power or passion.

ORANGE

Not as overwhelming as red, orange is a balanced color that is vibrant and energetic while being friendly and inviting.









WHERE TO USE:

For designs depicting movement and energy without

and expansive.





Warm/ Hot Colours also known as:





dvancing Colours




Contrast

- Contrast is created by introducing elements (colours, font styles, shapes and sizes) that are opposite or are very different.
- This will increase the visual impact of your design/layout



Graphic Design Graphic Design



<u>Contrast</u>

Further Study:



Page 137 - ReadPage 143 - Read



- Page 11 Q1c(2013 Specimen Paper)
- •Page 51 Q8 d & e
- •(Model Paper 1)
- •Page 57 Q1d •(Model Paper 2)







SHOW ME MORE

This is a straight forward subject area that has been discussed since S1. You need to be **very confident** answering questions in this key subject area. In addition to what is detailed below you need to know about the **function** and **uses of colour**.

- Warm red, orange & yellow
- Cool violet, blue & green
- Contrast opposite on colour wheel, eg blue/orange
- Harmony next to on colour wheel, eg red/orange
- Accent -Accent colours are colours that are used for emphasis in a colour scheme. These colours can often be bold or vivid and are used sparingly, to **emphasise**, **contrast** or **create rhythm**
- Advancing red, orange & yellow
- Receding violet, blue & green







This is a straight forward subject area that has been discussed since S1. You need to be **very confident** answering questions in this key subject area. In addition to what is detailed below you need to know about the **function** and **uses of colour**.

- Warm red, orange & yellow
- Cool violet, blue & green
- Contrast opposite on colour wheel, eg blue/orange
- Harmony next to on colour wheel, eg **red/orange**
- Accent -Accent colours are colours that are used for emphasis in a colour scheme. These colours can often be bold or vivid and are used sparingly, to **emphasise**, **contrast** or **create rhythm**
- Advancing red, orange & yellow
- Receding violet, blue & green







This is a straight forward subject area that has been discussed since S1. You need to be **very confident** answering questions in this key subject area. In addition to what is detailed below you need to know about the **function** and **uses of colour**.

- Warm red, orange & yellow
- Cool violet, blue & green
- Contrast opposite on colour wheel, eg blue/orange
- Harmony next to on colour wheel, eg red/orange
- Accent -Accent colours are colours that are used for emphasis in a colour scheme. These colours can often be bold or vivid and are used sparingly, to emphasise, contrast or create rhythm
- Advancing red, orange & yellow
- Receding violet, blue & green



BASE ACCENT



Colour

This is a straight forward subject area that has been discussed since S1. You need to be **very confident** answering questions in this key subject area. In addition to what is detailed below you need to know about the **function** and **uses of colour**.

- Warm red, orange & yellow
- Cool violet, blue & green
- Contrast opposite on colour wheel, eg blue/orange
- Harmony next to on colour wheel, eg red/orange
- Accent -Accent colours are colours that are used for emphasis in a colour scheme. These colours can often be bold or vivid and are used sparingly, to **emphasise**, **contrast** or **create rhythm**
- Advancing red, orange & yellow
- Receding violet, blue & green



| COLOR EMOTION GUIDE OPTIMISM CLARITY FRIENDLY CHEERFUL CONFIDENCE | BLACK sophistication power mystery formality evil death | GRAY stability security strength of character authority maturity | PURPLE royalty luxury dignity wisdom spirituality passion vision magic |
|---|---|--|---|
| And and a construction of the second of the | YELLOW joy cheerfulness friendliness intellect energy warmth caution cowardice | WHITE freshness hope goodness light purity cleanliness simplicity coolness | PINK romance compassion faithfulness beauty love friendship sensitivity |
| Increases heart rate and breathing. Bright and warm, red evokes strong emotion Yellow enhances theart strong brights and warm, red evokes strong proceeds as the cholours Increases energy levels and promotes feelings of excitement, enthusiasm and userenity. Increases energy levels and promotes feelings of excitement, enthusiasm. Blue promotes component of the provide the prov | RED danger passion daring romance style excitement urgency energetic | BLUE peace stability calmness confidence tranquility sincerity affection integrity | GREEN life growth environment healing money safety relaxation freshness |
| Green Symbolises nature and represents tranquillity, good luck, health and jealousy.Pink Has a calming effect and is even used in some prisons to help calm inmates!White Market Pure and innocent, white can create a sense of space and is great for highlighting.Purple Symbolises royalty and wealth and so ic reate a luxurious environment, pumple is the way. | Function of colour and moods associated with colours. Really easy subject to research on the internet. Make sure you are confident answering questions on this | | |

subject.

<u>Colour Theory</u>

Further Study:



- •Page 136 Read & Complete Activity
- •Page 143 Read
- •Page 144 Read & Complete Activity
- •Page 145 Read & Complete Activity



- •Page 10 Q1b, c, e, & f •(2013 Specimen Paper)
- •Page 36 Q1a & g
- •Page 45 Q4a
- •(Model Paper 1)
- Page 58 Q1fPage 66 Q4a, b, & c(Model Paper 2)

•Page 90 Q6b & c •(Model Paper 3)





Line

- A line is a mark between two points. There are various types of lines, from straight to wavy to curved and more.
- Lines can be used for a wide range of purposes: stressing a word or phrase, connecting content to one another, separating content, creating pattern and much more
- Vertical lines can stop eye movement, horizontal lines can symbol rest and diagonal movement.





Shape

- Height + width = shape
- A shape is simply formed when a line encloses are area
- Basic shapes: triangles, squares, circles and rectangles
- Odd or lesser seen shapes can be used to attract attention
- Three basic types of shapes:
 - Geometric squares, circles, etc
 - Natural leaves, trees, people, etc
 - Abstract icons, graphic outlines, etc
- Don't allow shapes to dominate any design, they should simply support what you are trying to say or show.



Line & Shape Further Study:



- •Page 133 Read
- •Page 141 Read & Complete Activity



- Page 36 Q1c(Model Paper 1)
- •Page 37 Q1f •(Model Paper 1)
- •Page 58 Q1f •(Model Paper 2)







Texture

- Texture can refer to the actual surface of a design or to the visual appearance of a design.
- In the first case, the audience can actually feel the texture, making it unique from the other elements of design. Selection of paper and materials in package design can affect actual texture.
- In the second case, texture is implied through the style of design. Rich, layered graphics can create visual texture that mirrors actual texture.







Value

- $\mathbf{1}$
- The lightness or darkness of an object or portion of a design, regardless of colour, is its value.
- If you use a pencil to draw a circle it can represent a ball but if you then use a few darker and lighter strokes around the edges you can make that circle look more three-dimensional, like a real ball. Value creates the illusion of **depth** and helps the viewer see and interpret a two dimensional drawing. Value can be used with other principles and elements of design to **create emphasis** or a **focal point** in a page layout or image, leading the eye to what the designer deems is most important.
- Value can also be used to increase **contrast** and **create movement**. The greater the difference in the value of an object and its background and other objects, the greater the contrast. Objects with differing values lead the eye from most prominent to least and give the illusion that parts of the design are moving.



graduated values can direct the eye



Mass/weight

- Every element you add to a graphic design has mass,
- Compare the images opposite. What looks heavier?



```
The following
slides provide
information on
topics that
may/will be
assessed in the
written question
paper.
You should be
familiar with
the topics
```

The following slides provide information on topics that may/will be assessed in the written question paper.

You should be familiar with the topics detailed from your unit assessed work and from knowledge you have gained through your studies to date

Graphic Design



The following slides provide information on topics that may/will be assessed in the written question paper.

You should be familiar with the topics detailed from your unit assessed work and from knowledge you have gained through your studies to date

```
The following
slides provide
information on
topics that
may/will be
assessed in the
written
question paper.
You should be
familiar with
the topics
detailed from
```





Alignment

- Proper alignment in a design means that every element in it is visually connected to another element,
- Good alignment improves the structure of a design,
- All text, images, lines, shapes, etc, need to be positioned and aligned carefully,
- Alignment allows for cohesiveness: **nothing feels out of place** or **disconnected** when alignment is handled well.





<u>Alignment</u>

Further Study:







- Page 10 Q1a(2013 Specimen Paper)
- •Page 30 Q8c
- •(2013 Specimen Paper)

•Page 51 Q8c •(Model Paper 1)

•Page 75/76 Q1g & h •(Model Paper 3)





Balance (1 of 2)

- Balance refers to the distribution of **visual weight** in a graphic design
- Balance can relate to symmetry, asymmetry or radial balance.
- **Symmetrical Balance** is an even placement of visual weight in the design.
- Asymmetrical Balance creates uneven spaces, a sense of imbalance making tension and a suggestion of visual movement. Asymmetrical balance refers to a psychological or "felt" balance. Space and shape don't need to be evenly dispersed on the page
- Radial Symmetry relates to images emitting from a point like spokes on a wheel or ripples from a pebble tossed into a pond.



Balance (2 of 2)

- At first glance, an observer may wonder how this cover could possibly represent a good example of balance. Think of this design not in terms of balancing two mirrored sides (symmetrical balance), but of two different elements - type and shape offsetting each other.
- The illustration on the left side is basically built of shapes, while the right side of the design is primarily type. The two are placed in the format in such a way as to create a sense of near-perfect balance. The dark border and the tail of the cat coming up to the right edge of the cover do wonders to stabilize the design.



Balance

Further Study:



•Page 135 - Read



- Page 11 Q1d(2013 Specimen Paper)
- •Page 57 Q1e •(Model Paper 2)





Depth

- Depth can simply be created by having elements overlapping or layered,
- It creates a foreground and a background,
- We can do this by using colour, applying perspective, using drop shadows and adding backgrounds, etc







Further Study:







•Page 138 Read & Complete Activity

- Page 51 Q8b(Model Paper 1)
- •Page 76 Q1j •(Model Paper 3)



Dominance/Emphasis

What is it?

• The first thing the eye sees on a design.

Why is important?

- Dominance manipulates the viewer; dominance is where the viewer is to start looking
- There is an order in a design. You want the viewer to follow the correct direction, getting information in the correct order. To do this you need to force them to a specific start point on the design.
- It gets the viewer's attention.

How to achieve it

Through the use of some elements:

- Colour
- Image, Text or Words
 - Shocking
 - Weird
 - Controversial
- Contrast (Contrasting colours, e.g. black on white)
- Size (Bigger image vs. smaller)







Your 1st aid.

Dominance/ Emphasis

Further Study:





•Page 140 – Read & Complete Activity

- Page 55 Q8f(Model Paper 1)
- •Page 57 Q1c •(Model Paper 2)
- •Page 76 Q1k •(Model Paper 3)




Proportion (1 of 2)

- Proportion refers to the relative size and scale of the various elements in a design.
- Proportion can be used in a composition to create a sense of distance or demonstrate a size difference.



Specimen Question Explained



Division too unequal creates a lack of harmony.

Proportion - Rule of Thirds (2 of 2)

- Use guides to divide your work area into an equal three-by-three grid. Place your key element where two of the axes meet to create a focal point.
- It's then simple to develop the rest of the layout around that element, using the remaining guide intersection for aligning other key elements.







Rhythm



- Rhythm is the repetition of elements in a layout: shape, colour, line, etc.
- It can create a sense of **movement**, can establish a pattern and texture,
- Rhythm can direct the viewer and make the layout easier to understand.





Unity/proximity





- Unity can give a sense of entirety or wholeness to the layout or equally break it up and create a sense of variety or disharmony.
- An layout with good unity will draw the viewer in and focus them around the one area or a few connected areas and generally get the point across very quickly, so are therefore ideal for advertising.
- Images/layouts without unity can be difficult to read or visually awkward.



Rhythm/ Unity/ Proximity

Further Study:





•Page 139 - Read

•Page 10 Q1b •(2013 Specimen Paper)

Page 51 Q8a(Model Paper 1)

•Page 57 Q1b •(Model Paper 2)

•Page 76 Q1i & I •(Model Paper 3)



White space

- White space is an area free from text and images,
- It allows the eye to rest, it gives the reader '*breathing room*',
- It can also make the reader focus on particular areas by directing the eye to other areas in the layout.









'A cluttered design is like a cluttered desk – you can never find what you need, or if you find it than you spend lots of time looking for it.'

White Space

Further Study:







•Page 140 – Read & Complete Activity





Grid structure



- In graphic design, a **grid** is a structure made up of a series of intersecting straight (vertical, horizontal, and angular) or curved guide lines used to structure content.
- The grid serves as an armature on which a you can organize graphic elements (text, images, pull quotes, etc) in a sensible easy way.
- A grid can be used to organize graphic elements in relation to a page, in relation to other graphic elements on the page, or relation to other parts of the same graphic element.





Drawing Tools: line, circle, rectangle, ellipse, trim, array (linear, box and radial), offset, mirror, project edge, extend



Drawing Tools (2D CAD & 3D Sketching) Further Study:



•Page 73 - Read •Page 86 - Read



•N/A

80 - Reau







Extrude/ Revolve

Further Study:



Page 79 - ReadPage 80 - ReadPage 81 - Read



- •Page 14 Q2a
- •Page 16 Q2c
- •(2013 Specimen Paper
- •Page 86 Q5a
- •(Model Paper 3)







Further Study:







•Page 87 - Read

•N/A





<u>Helix</u>

Further Study:





•Page 87 - Read

•N/A







Extrude: Sweep along a path



Further Study:





•N/A

Page 38 Q2a(Model Paper 1)



Modelling Edits: shell, fillet (regular/consistent), **chamfer** (regular/consistent), fillet (irregular), chamfer (irregular), **mirror**, array(linear, box and radial), add, subtract, intersect



Modelling Edits

Further Study:



•Page 82 & 83 - Read •Page 84 - Read



•Page 39 Q2b •(Model Paper 1)

•Page 59 Q2a •(Model Paper 2)





Modelling Edits: shell, fillet (regular/consistent), **chamfer** (regular/consistent), fillet (irregular), chamfer (irregular), **mirror**, array(linear, box and radial), add, subtract, intersect





Modelling Edits: shell, fillet (regular/consistent), **chamfer** (regular/consistent), fillet (irregular), chamfer (irregular), **mirror**, array(linear, box and radial), add, subtract, intersect




Modelling Edits: shell, fillet (regular/consistent), **chamfer** (regular/consistent), fillet (irregular), chamfer (irregular), **mirror**, array(linear, box and radial), add, subtract, intersect





Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array(linear, box and radial), add, subtract, intersect





Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array(linear, box and radial), add, subtract, intersect *Fillet (irregular)* Radius 5mm at top Radius 3mm at bottom Array - box*Array* – *radial* Array — linear *Chamfer (irregular)*



Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array(linear, box and radial), add, subtract, intersect *Fillet (irregular)* Radius 5mm at top Radius 3mm at bottom Array – box *Array* – *radial Array* – *linear Chamfer (irregular)*



Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array (linear, box and radial), **add, subtract, intersect**



T

Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array (linear, box and radial), **add, subtract, intersect**



Modelling Edits: shell, fillet (regular/consistent), chamfer (regular/consistent), fillet (irregular), chamfer (irregular), mirror, array (linear, box and radial), **add, subtract, intersect**



Modelling Edits – Add/ Subtract/ Intersect

Further Study:





•Page 81 - Read









<u>Constraints – Linear/ Radial/ Diameter</u>

Further Study:





•Page 86 - Read







Library Items need only be drawn once, saved to a library file, then retrieved and positioned each time they are required on a drawing. This saves time and effort.

Layering This allows different types of information to be kept separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to construct Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points of lines etc to a predefined grid. Allows the accurate positioning of objects on a CAD, CAG or DTP document.

Line Allows the user to draw a line from one point to another.

l ine







Square / Rectangle / Box Allows the user to draw a quick shape rectangle or square.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.

Circular / Ring / Polar Array or pattern This allows the draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



llows the user to rotate / turn an object about a specified



Furthel

Reading.

Zoom Allows a user to increase or decrease the screen view so that they can see more detail. All dimensions remain the same only the view increases or decreases.



Text Allows the user to add text onto a drawing. This is Text





Library Items need only be drawn once, saved to a library file, then retrieved and positioned each time they are required on a drawing. This saves time and effort.

Layering This allows different types of information to be kept separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to construct Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points of lines etc to a predefined grid. Allows the accurate positioning of objects on a CAD, CAG or DTP document.

Line Allows the user to draw a line from one point to another.

Circular / Ring / Polar Array or pattern This allows the draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



Allows the user to rotate / turn an object about a specified Rotate point.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.

This is Text





Library Items need only be drawn once, saved to a library file, then retrieved and positioned each time they are required on a drawing. This saves time and effort.

Layering This allows different types of information to be kept separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to construct Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points of lines etc to a predefined grid. Allows the accurate positioning of objects on a CAD, CAG or DTP document.

Line

Square / Rectangle / Box Allows the user to draw a quick shape

Rectangle

Ellipse

Arc

Further Reading.

Circle / Ellipse / Arc Allows the user to draw a circle or an arc.

Circle

rectangle or square.

Line Allows the user to draw a line from one point to another.

Circular / Ring / Polar Array or pattern This allows the draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



Rotate Allows the user to rotate / turn an object about a specified point.

Ċ,

Zoom Allows a user to increase or decrease the screen view so that they can see more detail. All dimensions remain the same only the view increases or decreases.



Allows the user to add text onto a drawing.

This is Text

Hatching Allows the user to hatch a surface/area that has been 'cut'.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.



Library Items need only be drawn once, saved to a library file the retrieved and positioned each time they are required on a drawi This saves time and effort.

Layering This allows different types of information to be keep separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to construct Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points of lines etc to a predefined grid. Allows the accurate positioning of objects on a CAD, CAG or DTP document.

Line Allows the user to draw a line from one point to another.

Circle / Ellipse / Arc Allows the user to draw a circle or an arc.

Line





Square / Rectangle / Box Allows the user to draw a quick shape rectangle or square.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.

Circular / Ring / Polar Array or pattern This allows the draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



Rotate Allows the user to rotate / turn an object about a specified point.



Zoom Allows a user to increase or decrease the screen view so that they can see more detail. All dimensions remain the same only the view increases or decreases.



Text Allows the user to add text onto a drawing. This is Text





Library Items need only be drawn once, saved to a library file, then retrieved and positioned each time they are required on a drawing. This saves time and effort.

Layering This allows different types of information to be kept separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to construct. Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points to a predefined grid. Allows the accurate positioning of a CAD, CAG or DTP document.

Line Allows the user to draw a line from one point to another.

Circle / Ellipse / Arc Allows the user to draw a circle or an arc.

Line





Square / Rectangle / Box Allows the user to draw a quick shape rectangle or square.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.

Circular / Ring / Polar Array or pattern This allows the

draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



Rotate Allows the user to rotate / turn an object about a specified point.

Ċ,

Zoom Allows a user to increase or decrease the screen view so that they can see more detail. All dimensions remain the same only the view increases or decreases.



Text Allows the user to add text onto a drawing. This is Text







Library Items need only be drawn once, saved to a library file, then retrieved and positioned each time they are required on a drawing. This saves time and effort.

Further

Reading.

Layering This allows different types of information to be kep separate on a drawing for easier editing and printing.

Grid This gives an on screen grid to make it easier to const Orthographic or Isometric drawings and position objects.

Snap Allows the user to restrict the start & stop points of lines etc to a predefined grid. Allows the accurate positioning of objects on a CAD, CAG or DTP document.

Line Allows the user to draw a line from one point to another.

Circle / Ellipse / Arc Allows the user to draw a circle or an arc.

Line





Square / Rectangle / Box Allows the user to draw a quick shape rectangle or square.



Scale Allows a user to accurately increase or decrease the size of an object keeping all parts in proportion.

Move means to move an object to a new position on the page.

Circular / Ring / Polar Array or pattern This allows the draw a circular pattern of shapes or objects.



Box / Rectangular Array or pattern This allows the user to draw a pattern of shapes or objects in columns & rows.



Rotate Allows the user to rotate / turn an object about a specified point.

Zoom Allows a user to increase or decrease the screen view so that they can see more detail. All dimensions remain the same only the view increases or decreases.



Text Allows the user to add text onto a drawing. This is Text





Mirror Image This flips an object about the horizontal or vertical axis.



Copy Allows the user to copy and position objects or parts of a drawing without having to redraw them.



Break / Trim / Extend Allows the user to remove a section of an object using break / trim or, extend a line so that it meets another object.



Fillet Fillet puts a radius on a corner (rounded).



Chamfer Chamfer cuts off a corner.



Constraint A constraint prevents an object or line from moving. This is used to ensure parallel or perpendicular (90°) lines in 2D computer sketching. It is also used to place parts in a 3D assembly model. Also see **Snap**

Erase Means removing part of a drawing.

Undo Means to reverse the last command.

<u>A CAD and computer 3D modelling commands</u>

ſ

e 3 types of computer generated 3D model.

Wire-frame model A three-dimensional image made up as a series of connected lines between all edges and line end-points.

Further Reading...

Solid model The wire-frame model is coloured so that it looks 'solid'. This is sometimes called base material and is usually a uniform brown or grey colour with no shadows or highlights.

Rendered model The solid model is fully rendered to show material colour with highlights and shadows. This type of model should look like the real item.





This flips an object about the horizontal or Mirror Image vertical axis.

Mirror

Copy Allows the user to copy and position objects or parts of a drawing without having to redraw them.



assembly model. Also see Snap

Erase Means removing part of a drawing.

Undo Means to reverse the last command.

Common CAD and computer 3D modelling commands

There are 3 types of computer generated 3D model.

Wire-frame model A three-dimensional image made up as a series of connected lines between all edges and line end-points.





Modelling Edits – Array Tools/ Trim/ Extend Mirror Tools etc.



Further Study:



Page 84 - ReadPage 73 - ReadPage 86 - Read



- •Page 39 Q2b •(Model Paper 1)
- •Page 59 Q2a •(Model Paper 2)








Constraints – Perpendicular/ Parallel/ Fixed/ Tangent/ Concentric



Further Study:





•Page 86 - Read

•N/A



Terminology: <u>component, assembly, sub-assembly</u>, work-plane/plane, axis, feature, profile, sketch, face, edge, datum, suppress



Component/ Sub Assembly/ Assembly



Further Study:



- •Page 46 Read
- •Page 78 Read
- •Page 88 Read & Complete Activity



- •Page 26 Q6d
- •(2013 Specimen Paper)
- •Page 48 Q5i & j
- •(Model Paper 1)



Terminology: component, assembly, sub-assembly, <u>work-plane, axis</u>, feature, profile, sketch, face, edge, datum, suppress



CAD and computer 3D modelling commands

There are 3 types of computer generated 3D model.

Wire-frame model A three-dimensional image made up as a series of connected lines between all edges and line end-points.

Solid model The wire-frame model is coloured so that it looks 'solid'. This is sometimes called base material and is usually a uniform brown or grey colour with no shadows or highlights.

Rendered model The solid model is fully rendered to show material colour with highlights and shadows. This type of model should look like the real item.



Workplanes and Work axis

There are 3 main workplanes and work axis. These are used to position an object relative to the origin (0,0,0). They can be made visible at any time during construction of a project. Workplanes are used to draw sketches on or to help position parts in an assembly.



Offset Workplanes

Using the planes tab you have several options for creating your own workplanes. To create an offset workplane, (a plane parallel to an existing workplane), click the corner of the workplane and drag. You can set an exact distance between the workplanes. As with all workplanes they can be made visible at any time during construction of a project.



Solid forms and Surfaces

When creating a form you are often asked wether you want a solid form or a surface. Solid forms are 'block forms'. Surfaces are very thin forms with a zero value for thickness. Any 3D form made up of surfaces is completely hollow with the sides having a zero value thickness. A surface model can then be given a thickness by using the thicken/offset command.



The surface model looks transparent due to the zero thickness value.

Solid model

Surface model

3D Sketch

A sketch drawn on more than one directional plane (X-Y, X-Z, Y-Z).

In this example 3 2D sketches have been used to form the 3D sketch. This is called 'include geometry'. Including the geometry of a shape or other 2D drawing is often the eaisest way to form a 3D sketch.



Workplane/ Plane/ Axis



Further Study:



•Page 78 - Read •Page 81 - Read



•N/A



Terminology: component, assembly, sub-assembly, work plane/plane, axis, **feature**, profile, sketch, face, edge, datum, suppress





Feature — something you have modelled. You can change this at anytime by going into the modelling tree, right clicking and edit feature.

X) (= V

Feature

Further Study:



•Page 78 - Read •Page 83 - Read



Page 78 Q2b(Model Paper 3)







| PRO 3D Model Inspect T | 🚱 💽 🛞 🕨 | B2 fork.ipt Environments Get Star | ► <i>Type :</i> ted Online |
|--|---|--|-------------------------------|
| └ne Circle · J Line Carce · Spline □ Rectangle · | ✓th Equation Curve ○ F ③ Ellipse ○ F -¹/₁ - Point ▲ 1 | Fillet • Polygon Project Text • Geometry • | Dimension |
| × | Draw 👻 | | Con |
| Model ▼ 2 ▼ ▲▲ ↓ ↓ | | | |

Sketch – your very first stage in any 3D modelling.You can change this at any stage by going to the modelling tree, right clicking and edit sketch. **Datum** – In simple terms it's where you measure from.

Suppress — think of it as simply turning off a feature, it is still there, you just can't see it. In the example below the fillets used to round the top edges have been suppressed. They have not been deleted, we just need to un-suppress to show them back on.







| B - E - G + | n → 🖄 🕰 (ct Tools Manage | ∰ → I View Environm | B2 fork.ipt ents Get Started | <i>Type a</i> Online |
|--|------------------------------|------------------------|---------------------------------|-------------------------|
| Line Arc • | ∼ | rve 📄 Fillet 🔹 | Project Geometry | nension |
| | Draw 👻 | | | Con |
| Model ? Y # Solid Bodies(1) - - Cold Bodies(1) - Tig New: Master - Origin - Of Extrusion 1 - Sketch1 - Filet1 | 60 60 | | | |
| Extrusion3 Extrusion4 Chamfer 1 | | | | |

Sketch – your very first stage in any 3D modelling.You can change this at any stage by going to the modelling tree, right clicking and edit sketch. **Datum** – In simple terms it's where you measure from.

Suppress – think of it as simply turning off a feature, it is still there, you just can't see it. In the example below the fillets used to round the top edges have been suppressed. They have not been deleted, we just need to un-suppress to show them back on.









Constraints

You can:

- Mate faces
- Mate axis and planes
- Offset faces
- Make faces flush with one another
- Mate tangents
- Insert for circular holes and objects
- Set faces and axis at angles
- Etc, etc

<u>3D Modelling Constraints</u>



Further Study:



Page 88 - Read & Complete ActivityPage 89 - Read



- Page 40 Q2c(Model Paper 1)
- Page 60 Q2b(Model Paper 2)





CAD and computer 3D modelling commands

There are 3 types of computer generated 3D model.

Wire-frame model A three-dimensional image made up as a series of connected lines between all edges and line end-points.

Solid model The wire-frame model is coloured so that it looks 'solid'. This is sometimes called base material and is usually a uniform brown or grey colour with no shadows or highlights.

Rendered model The solid model is fully rendered to show material colour with highlights and shadows. This type of model should look like the real item.



Workplanes and Work axis

There are 3 main workplanes and work axis. These are used to position an object relative to the origin (0,0,0). They can be made visible at any time during construction of a project. Workplanes are used to draw sketches on or to help position parts in an assembly.



Offset Workplanes

Using the planes tab you have several options for creating your own workplanes. To create an offset workplane, (a plane parallel to an existing workplane), click the corner of the workplane and drag. You can set an exact distance between the workplanes. As with all workplanes, they can be made visible at any matrixer reading.



Solid forms and Surfaces

When creating a form you are often asked wether you want a solid form or a surface. Solid forms are 'block forms'. Surfaces are very thin forms with a zero value for thickness. Any 3D form made up of surfaces is completely hollow with the sides having a zero value thickness. A surface model can then be given a thickness by using the thicken/offset command.

Surface model



The surface model looks transparent due to the zero thickness value.

Solid model

3D Sketch

A sketch drawn on more than one directional plane (X-Y, X-Z, Y-Z).

In this example 3 2D sketches have been used to form the 3D sketch. This is called 'include geometry'. Including the geometry of a shape or other 2D drawing is often the eaisest way to form a 3D sketch.



<u>Views – Solid/ Wireframe</u>



Further Study:



•Page 101 - Read •Page 102 & 103 - Read



•N/A



Modelling Strategies: Top Down Modelling



Top down modelling

In this method, you start with a single part file. In this part file you create all the parameters, work features, geometry, features or solids you will need to model your assembly. You then use Inventors 'derive' tools to push or pull the geometry out into individual part files.

When you recombine these parts into an assembly file, you will naturally find that they fit perfectly with no constraints required. The relationships between the parts are geometric. They are handled by the master part file.

Any changes to the master part file are propagated to the individual part files. With no constraints to fail, this can be a powerful technique for modelling large assemblies, and is particularly suited to bespoke work and working in teams.





http://knowledge.autodesk.com/support/inventor-products/learnexplore/caas/CloudHelp/cloudhelp/2015/ENU/Inventor-Help/files/GUID-63FA128E-63E2-4176-8653-327BD80D8A43-htm.html



Modelling Strategies: Bottom up Modelling

ſ

Bottom up modelling

This is probably the method you have learned so far.

Each part is created individually.

Each part is added to an assembly file and constrained into position.

Any relationship between parts may be handled outside of Inventor, by a separate ERP system for example.

This technique is suited to companies that manufacture multiples of the same parts, which are assembled in different configurations.





Modelling Concepts: Vertices, Edges, Faces

Vertices

The two most common sources of 3D models are those that an artist or engineer originates on the computer with some kind of 3D modelling tool. Basically, a 3D model is formed from points called *vertices* that define the shape and form *polygons*. A polygon is an area formed from at least three vertices (a triangle). A four-point polygon is a *quad*, and a polygon of more than four points is an *n-gon*.







Modelling Tree/ Modelling Plan:

Modelling tree/hierarchy

Modelling plan – quite simply a plan of how you are going to go about modelling your product. It will detail sizes and techniques used.







Modelling Tree/ Modelling Plan:



Modelling Tree & Modelling Plans



Further Study:



•Page 93 - Read •Page 94 & 95 - Read



- •Page 16 Q2c •(2013 Specimen Paper)
- •Page 38 Q2a •(Model Paper 1)
- •Page 77 Q2a •(Model Paper 3)
- •Page 86 Q5a •(Model Paper 3)
- Page 91 Q7a(Model Paper 3)



ſ

AutoCAD DXF (Drawing Interchange Format, or Drawing Exchange Format) is a CAD data file format developed by Autodesk to allow data exchange_between AutoCAD and other programs. CAD data exchange allows data to be exchanged and translated from one computer-aided system to another CAD file format.

3DS is one of the file formats used by the Autodesk 3ds Max 3D modelling, animation and rendering software. While the 3DS format aims to provide an import/export format, retaining only essential geometry, texture and lighting data, the related MAX format (now superseded by the PRJ format) also contains extra information specific to Autodesk 3ds Max, to allow a scene to be completely saved/loaded.

Step/iges file formats are generic file format that can be used and opened using any 3D modelling software. There are three common methods for importing these file types: File, Import, or File, Insert, or by adding the STEP file as an assembly component in the assembly menu.





AutoCAD DXF (Drawing Interchange Format, or Drawing Exchange Format) is a CAD data file format developed by Autodesk to allow data exchange_between AutoCAD and other programs. CAD data exchange allows data to be exchanged and translated from one computer-aided system to another CAD file format.

3DS is one of the file formats used by the Autodesk 3ds Max 3D modelling, animation and rendering software. While the 3DS format aims to provide an import/export format, retaining only essential geometry, texture and lighting data, the related MAX format (now superseded by the PRJ format) also contains extra information specific to Autodesk 3ds Max, to allow a scene to be completely saved/loaded.

Step/iges file formats are generic file format that can be used and opened using any 3D modelling software. There are three common methods for importing these file types: File, Import, or File, Insert, or by adding the STEP file as an assembly component in the assembly menu.



ſ

AutoCAD DXF (Drawing Interchange Format, or Drawing Exchange Format) is a CAD data file format developed by Autodesk to allow data exchange_between AutoCAD and other programs. CAD data exchange allows data to be exchanged and translated from one computer-aided system to another CAD file format.

3DS is one of the file formats used by the Autodesk 3ds Max 3D modelling, animation and rendering software. While the 3DS format aims to provide an import/export format, retaining only essential geometry, texture and lighting data, the related MAX format (now superseded by the PRJ format) also contains extra information specific to Autodesk 3ds Max, to allow a scene to be completely saved/loaded.

Step/iges file formats are generic file format that can be used and opened using any 3D modelling software. There are three common methods for importing these file types: File, Import, or File, Insert, or by adding the STEP file as an assembly component in the assembly menu.



<u>3D Modelling File Types</u> Further Study:





•Page77 - Read










Inventor – Content Centre

Reading.

This is where frequently used components are kept ready to use. Items such as nuts, bolts, washers, etc. These can be made and inserted to any standard size.

Saves time, standardises the components and speeds up the assembly process.

CAD Library Parts Further Study:



•Page72 - Read •Page 77 - Read



- Page 22 Q5b (i)(2013 Specimen Paper)
- Page 61(Model Paper 2)





Pull Quote



• One of the page elements that brings visual power to the page is the pull-quote. Pull-quote is a display element which is used to attract the reader and to break up long blocks of text. The effect of pull-quotes depend on their attractiveness, both visual and textual.

> lage hur and aside from

3 2/25

Te voloribus experci lisimo mos restibus, onem si volorum alitiun torerrorum atus estrum repudae nist aut que invelis quas debit earciet ped maximolore dolor accus core natiorum qui am vent ipsam remperro corest na corendam, ut as et am arum, sunt quam, cuptat essitet voloresed qui aut ius, aceptat inullorio mnimperibea con cusam isim et harum expeles eiuntis asperati coresent ve-riossum rendicitatem re eos ipsumque coreperciis re odici consequo endi con liquiatem sequaeria disqui conetusam agiate quam, cum aut ut eliquam, onsendi ullignient mos moluptatet ac caborero corpos nonseque dest id unt. quaerum dolores et quam, con restio et re listem aut estrum facessinciet alicimi nitaquate nos in res rectaque moditatatur

soluptae nim reri tem vidicilit alit eum ra untiatur si del inulla dolu sim fuga. Ulparum, seque pa cus. dolorem porrum re nons Ipsapid quosandi repudi non cusam il estisto esciendion nulluptatia volupta eproribus, secum simus, aut utaqui ineum ut accupta tenimpo tur, quatum quaeria ne natem quiducil et quide venit, ventur, omnihic tiaspel eseriten magnimpel eicabor eperu intemqui idebis molenda corpor sin-vell ignam, ius cones quid qui offictiis Omnimin re magnitatem fa moditatur, consedis ut pro volestem rentem. Vitam quia doloritiae molorrorum acia ouan Am di se estis di aut od eicid quiaepudit mae. Itatum auter amus volut eaque eaquo est, omnis vent. Bit alitaturi con nihillam est aut modOs derspere dolupta volupta i quo illibere, coreperessi d autatemquas solupta musdae pa quodi-tat vitaectotae namet, ut rerio blabore et et es namenim usantur tusa autenducim ptatem sae delesequi apid que vendi quib illupta cuptatiatur aut re andernam fuga. Peleniscia plicipiendae ficataquas verchit magnis velia que eaquidit, eostem. Nam, untecte mperum que nesequia quasimo luptas volori sed et invella cepuda porpori asitius dandiates il min nihiliquam aribea aborest aut invent. Obis velis modi velligent, quibus eario

You can separate your pull-quotes with quote marks, you can use horizontal or vertical rules or you can put them in a box with background color but whatever you do make a contrast from the rest of the text so that the pull-quotes are instantly recognizable as such.

am fugiamenecto ius

maion cumquodior magnis ene vellautem aditibus, sit aut dentibu scieni incti tectotalpsusda poreperi odis est velestrume voluptaspero mincia verroreresto te excea aut veribus de eos num dollor mo blabore, quos aceribus, simincimi, ipsunte mporumende entem etusame empos magniet qui accaborum rerion atessu ndest, quam aliaepr estrumqui del inctur sin re, tem fuga. Itatiusandae

otation eos rectibeate nia i inte elibust ionsequi aut re doluptatem quissitatur? Ullab is cus aut ea cum que endandi torio. Tem qui aut cone autenit quattur mi, su rem eosaUm doloraestrum fuga. Everende in pre ped faceaqui dolorem ari aut il volor mo que sus eostiatur Ne labo. Luptatus et aliger tatibus incit quo es et, occus, nobiscit ipsandusda quam ulluptate sum eatite dolendaestis quia simolor epreria in pelluptati denimagni aliqui volora niendem is nos ellant eos estiunt harciat volorepelest voloreius soluptiam, nobit es re quam ut rem inum evenis nullo es ccus accum nem iur, ipsae etur magna tum fugia cus int. ut quidiae non num reriti occullis rem Vellaudi dolore ped estiasi volum et

eossit aut as utatem id eos int quo con-sequidit, velliqui ad minvel inima sum quissuntiam qui am qui totata co ratur? id molupta turecabo. Et unda quia vitia Git magnis evenditibus etur? volectem expe optat voluptat ut ellestiis sit quatis evelit essum rehento quassim a Daeped modisim peliquo con preiumqu unt quam aut ulparcia ipissit vendunt quiduntias iuntio molupta turehent 1 of 12 images





| i sitting on a modern sola. ops l'imilato. | is inspired | age of eighteen Poppy has since been papped 24/7. "Of course the paps don't |
|---|---|--|
| I walk over she gets up n to face me and smiles. ant believe I'm meeting PPY | by every- thing!" | let me have a private life but you can let that destroy something you love (music). If they wanted the photo so bad they can have it, they |
| " she greets me with a h-pitched excited voice, w she's nothing like tabloids make out. We | of my previous ones, I wanted a new sound. | don't need to get aggressive. It's got so bad I now have body guards with me all the time.' |
| ried by salaing about her est album she's about the ease. "I'm really excided out this album, I remem- a white back writing the ngs in the studio and now egybody has the chance hear them. Ny music is pired by overything." | On April 26th Poppy's bind tour kicks off at the London 02 arena. "The sweet little workt tour is going to the the biggest yet, everybody's put so much time and etfort into making it perfect that it will be armazing to pat perform on stage. Twe | I asked her what she's hop- ing the future wit toring. "Of course I would lave to do another tous, and hopefully I'll be back in the studio some encogh to record new mate- rial. I'd love to create a more retro album and I might just have a big collaboration in |
| her album she has a ige of twelve songs that press a range of tempo's, solly fired to lake my mu- in a different direction, aniled to create a album it was different from any | even got trapeze acts, and guest collaborations. Eve worked with some amazing people on the album and loar so hope- | the pipeline as well. Poppy's four "Sweet Little World" kicks eff in London on the 25th April. To get your lickets go to www.Ticketmaster.com |
| | | |

"This tour is

going to be the

biggest ve







Footers and Folios

Folio

• A printed page number in a publication.

Footer

• A line of text/or page number (folio) placed at the bottom of the page which is repeated throughout the main body of the document.



Footers and Folios

Further Study:





•Page 115 & 116 - Read

- •Page 58 Q1g •(Model Paper 2)
- •Page 75 Q1f •(Model Paper 3)





Proofs



• A trial printing of a piece of printed material for the purposes of checking and marking alterations for revision prior to the final print run taking place.





Registration Marks

The little circle with a cross through it is printed using every colour of the four-colour printing process, **CMYK**. If they're being printed accurately, they should overlap precisely so the mark looks entirely black. Therefore if any of the colours are slightly offset (out of register) then they'll be displayed, showing the job isn't being printed correctly.



Crop Marks



Exaggerated example of a mismatch of <u>CMYK</u> registration



Crop Marks



These are small lines which show exactly where the finished page will be cut during the finishing process. They should display at the edge of each margin.

Finishing is a general term printers use for anything that happens to a job after it's been printed. That means things like cutting, folding, binding and so on are all finishing processes.





- Runoff or **run-off**, another name for bleed, printing that lies beyond the edges to which a printed sheet is trimmed
- **Bleed** is a printing term that refers to printing that goes beyond the edge of the sheet before trimming. In other words, the bleed is the area to be trimmed off. The bleed is the part on the side of a document that gives the printer a small amount of space to account for movement of the paper, and design inconsistencies. Artwork and background colours can extend into the bleed area. After trimming, the bleed ensures that no unprinted edges occur in the final trimmed document.
- It is very difficult to print exactly to the edge of a sheet of paper/card so, to achieve this, it is necessary to print a slightly larger area than is needed and then trim the paper/card down to the required finished size. Images, background images and fills which are intended to extend to the edge of the page must be extended beyond the trim line to give a bleed.



Bleed is the zone outside the trim area.
Margin is the zone inside the trim area.



Bleed/ Run-off Further Study:



- •Page 126 Read
- •Page 129 Complete Question 2



Page 52 Q8f(Model Paper 1)







Master page layers

Master pages provide a flexible way to store background elements that you'd like to appear on more than one page - for example a logo, background, header/footer, or border design A - Page, B - Master Page

The key concept here is that a particular maste. page is typically **shared** by multiple pages, as illustrated below. By placing a design element on a master page and the you ensure that all the pages incorporate that element. Of course, each individual page can have its own "foreground" elements.



Layers

- Layering is a design technique in which one element is placed over another. The layers are placed carefully so that both elements are still clear to the reader. Layering is an anchoring technique that can tie together many parts of a page, creating a sense of page harmony.
- When using layers it is important to keep in mind the foreground and background elements. The background layer is sometimes locked to prevent it from being changed accidentally. This layer is the one on which all others are built. The foreground layer is the topmost layer.
- You are not limited to just two layers. You may create a multilayer document that stacks several layers. Often it is necessary to move one layer above or below another to get the effect you want.





ſ

Layout Tools

- The term "layout tools" involves a range of tools that help to place and align objects accurately. Such tools include but are not limited to rulers, adjustable and automatic guides, object snapping, and object grouping. The guides and snapping options offer a point of reference when placing images and text in the document. Multiple editing layers keep the workspace more or less uncluttered which helps to prevent selecting and moving the unintended object. Object grouping helps in a similar way by making sure that multiple objects remain positioned proportionate to one another.
- The integration of "master pages" in a desktop publishing application saves you from having to create the same background multiple times for a multi-page document. This option creates a type of template that can be applied to every page of a document.



Master Page Layout/ Layers/ Layout Tools

Further Study:



- •Page 114 & 115 Read
- •Page 116 Read

•N/A

•Page 128 – Complete Question 1









| ndents and Sp | acing Line and | Page Breaks | |
|------------------------------------|--|--|---|
| ieneral — | | | |
| Alignment: | Left | - | |
| Outline level: | Body Text | • | |
| ndentation — | | | |
| <u>L</u> eft: | 0" | Special: | B <u>y</u> : |
| <u>R</u> ight: | 0" | Hanging | 0.5" |
| ☐ <u>M</u> irror ind | ents | <u> </u> | |
| pacing | | | |
| Before: | 0 pt 🌻 | Li <u>n</u> e spacing: | <u>A</u> t: |
| After: | 0 pt 🚖 | Double | |
| review | l spa <u>c</u> e between p | aragraphs of the same | style |
| Angelium Paring Angelium Paring | aph Previous Paragraph Previous Par aph Previous Paragraph Previous Par | agi ashi Previnsi Paragi ashi Previnsi Paragi ash agisah Previnsi Paragisah | Ravina fa agrant |
| Sample Text Sa | mple Text Sample Text Sample Text | Sample Text Sample Text Sample Text Sample | e Text Sample Text |
| Samp | ie Text Sample Text Sample Text Sar ie Text Sample Text Sample Text Sar | nple Text Sample Text Sample Text Sample Tex nole Text | st Sarriple Text |
| | | | Accessed in the second s |

ſ

Running headlines

• A line of type appearing consistently in the top margin of each page or alternate left/right hand pages in printing.



The small decorative pieces on the ends of each character are called Serifs



Serif and Sans Serif San Serif

Serif

- The small terminal stroke at the end of a main stroke of a letter. Typefaces which have serifs are derived from hand-cut letters or calligraphic lettering styles.
- e.g. Times Roman is a serif font.

Sans serif

- A typeface with no serifs i.e. with no terminal strokes on the letters.
- Examples include: Arial, Franklin Gothic,







Font Styles

SerifType Styles

Old Style Transitional Neoclassical & Didone Slab Clarendon Glyphic

Sans SerifType Styles

Grotesque Square Geometric Humanistic

Script Type Styles

Formal Casual Calligraphic Blackletter & Lombardic

Decorative

FORMAL Bickham Script Elegy Helinda Rook Young Baroque

Ken

CALLIGRAPHIC Belltrap Blaze Mistral Fivaldi

DECORATIVE

ITC Aftershock ITC Airstream MO FONBY FRESH WacWakOoops!





Font Styles Further Study:



- •Page 119 Read
- •Page 120 & 121
- •Page 120 Complete Activity



- Page 45 Q4b(Model Paper 1)
- Page 66 Q4d(Model Paper 2)







Raster & Vector file types

- Raster images are made of pixels. A pixel is a single point or the smallest single element in a display device.
- Vector images are mathematical calculations from one point to another that form geometrical shapes.
- When a raster image is scaled up, it usually loses quality. A raster image can be enlarged by either adding more pixels or enlarging the size of the pixel. Either way you are spreading the original data over a larger area at the risk of losing clarity.
- A vector program will use a mathematical formula to build an image that can be scaled to any size without losing quality.



Raster vs Vector





Raster (Bitmap)

- Made of pixels
- Represents and edit

programs with the use of continuous tones. The use of different colour pixels allows for smooth blends of colours.

Disadvantages

- Is bound by the number of pixels in the image. It cannot be scaled up without losing quality.
- •Large dimensions & detailed images equal large file size.
- Some service providers like engravers, stencil-cut signs, etc, must have vector art.
- It is more difficult to print raster images using a limited amount of spot colours.
- Depending on the complexity of the image, conversion to vector may be time consuming.



an vector



- Made of mathematical calculations that form objects and lines.
- Can be scaled to any size without losing quality.
- Resolution-independent: Can be printed at any size/resolution.
- Number of colours can be easily increased or reduced to adjust printing budget.
- A large dimension vector graphic can maintain a small file size.
- Vector art is required by many service providers.
- Can be easily converted to raster

Disadvantages

• It is not the best format for photographs or photo-like elements with blends of colour.





Vector & Raster Files

Further Study:



Page 98 - ReadPage 127 - Read



•N/A



DESK TOP PUBLISHING

Header

Body Text

10 Risk

Image

White

Space

Headings Digital Illustration:

Drop Cap

Vivamus Non Adipiscing Purus Dolor Dictum Eu Lobortis Velit.

sodales, ligula eget ullancorper adipiscing, urna risus semper purus, at ubendum dui eros accumsan libero. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus, Ut tortor nibh, laoreet ac, bibendum at, lacinia at, dolor. Aliquam faucibus metus ac nibh. Mauris leo. Ut egestas mollis dui. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; In vitae dui suscipit quam tincidunt egestas. Integer vitae risus sed risus viverra porttitor. Praesent gravida egestas libero. Aliquam id dui. Suspendisse et arcu in nisl egestas fermentum. Cras laoreet aliquet urna

Nam vel elit. Proin lorem mi, lobortis id, sagittis et, venenatis sit amet, odio. Vestibulum magna nulla, congue ac, ultrices imperdiet, bibendum vitae, lorem. Nullam diam tortor, venenatis at, pharetra eu, rutrum quis, neque. Fusce pellentesque nonummy massa. Donec interdum nisl ut mi. Suspendisse sodales placerat nunc. Vestibulum sapien. Sed posuere nonummy nunc. Cras ultricies, tellus nec accumsan porttiior, nulla lectus tincidunt odio, sed malesuada metus lectu in nulla. In hac habitasse placa dictumst. Aenean est nun nodales ac, dictum id, accumsan at, ante. Morbi libero. Donec in mi.

Phasellus elementum lobortis enim. Morbi pellentesque risus et lacus. Nam arcu velit, ultricies ac, molestie quis, auctor sit amet, nunc. Duis nonumny eros non ipsum. Nam eu lacus et massa commodo gravida. Donec mollis dolor sed quam. Proin adipiscing purus eu orci. Proin adipiscing purus eu orci. Proin dipiscing vitae odio. Multam el magna sed nisi pharet a condimentum. Proin

tristique. In nulla. Donec vitae lacus nec enim rhoncus tincidunt. Maecenas justo nunc. euismod quis, osuere sed. tristique bibendum, nibh. Donec eleifend. orci a tris ique phare purus tineidunt metus. tra, lacu

eu velocula nulla orna nec metus. Marcenas tortor turpis, volutpat lobortis, egestas quis, viverra at,

Aenean dapibus leo pretium erat. Mauris ultrices, velit et mattis imgerdiet, massa odio condimentum sigula, facilisis ullamcorper erat arcu eu ante. Maccenas tellus. Urcu per insum dolor sit amet, consectetuer adipiscing elit. Mauris du quam, volutpat ac, interdum at, tempus nonumny, eros. Praesent elementum nisl eu lorem. Cras dignissim rhoncus nisl. Curabitur tincidunt commodo tellus. Ut mi. Nullam pede mauris, g vulpatate non, elementum quis, is

bibendum adipiscing, diam. Cras mi. Nunc ultrices dolor et mi. In nec libero non nunc malesuada ornare. Mauris sed elit.

Donec eget eros. Vestibulum vel d olor a augue venenatis pharetra. D uis venenatis elementum ipsum. Duis dictum risus non ante. Proin ut velt a felis tincidunt iaculis. Pro in euismod nunc ac turpis. Nullam neque nunc, convallis nec, aliquam quis, posuere non, nulla. Se d varius, magna eu feugiat facilisis, enim massa volutpat libero, in mollis velit erat et quam. Nulla facilisi. Duis sit arnet mauris. Integer sit amet urna.

Every artist dips his brush into his own soul, and paints his own nature into his pictures.

> Nunc ullamcorper sollicitudin lac us. Phasellus a ligula eu justo dictum posuere. Phasellus non nulla ac sapien sodales euismod. Donec ac leo. Curabitur commodo. Donec pellentesque rutrum nibh. Aenean fringilla mollis ante. Quisque quis ipsum. Morbi ut dui sed urna blandit elementum. Prae sent vitae massa et felis gravida ultrices. Proin consequat. Proin eu metus convallis arcu tincidunt sollicitudin. Aenean consectetuer est at arcu.

Maecenas hendrerit eleifend nisl. Proin iaculis, Quisque nec tortor v itae elit tincidunt pulvinar. Nunc e gestas, neque eu vehicula adipiscing, dui pede malesuada eros, sed l

Footer

Risk 11

uctus urna odio at erat. Duis ullamcorper. Nulla augue. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Sed nunc est, porta non, sodales vitae, suscipit in, dolor. Phasellus eleifend elit ac est. Nulla facilisi. Donec ultrices turpis non neque. Donec nisi dolor, adipiscing at, malesuada ut, tincidunt sed.

- David Thompson

Be Sneaky: Turn Designs Into Cash

Pellentesque mi pharetra. Mauris auctor, erat ut dictum rutrum, nibh felis consectetuer nisi, sed dignissim pede enim sit amet velit. Nulla quis ante. Aliquam erat volutpat. Ut accumsan augue et mauris, Sed augue, Nullam massa elit, ultricies eget, ullamcorper vel, commodo sit amet, elit. Nam rhoncus lacus. Maecenas malesuada, nulla sit amet dapibus malesuada, eros orci placerat sem, a imperdiet tellus ante eu mi. Suspendisse quis quam ut est consequat auctor. Integer nonummy egestas purus. Donec mollis ligula ac neque. Quisque non risus.

Bleed

Margin


Technology



Remember! Simulation - you interact with it, you change the outcome.

- Training used to model real life situations so people learn and practice before taking activity on for real. Far safer and far more cost effective. Easy to adapt conditions so different situations can be experienced
 - Simulators surgery, flight simulator, weather, etc
- Testing designing new products can be very costly especially if found not to be fit for purpose following manufacture. By testing computer generated models of products early on, prior to manufacture/construction, it is far more cost effective.
 - Test for strength, aerodynamics, elasticity, heat flow, ventilation, etc
- Predicting weather, stock market fluctuations, etc







Technology

- Films and animation Computer generated models can be manipulated far easier than conventional cartoons.
- Gaming Huge advances in gaming in recent years. Massive industry, new jobs created in software engineering and games design. Constantly developing.
- Product visualisation easy to create realistic renderings of objects, rooms and buildings that look as if they have been photographed. Ikea use this technique extensively throughout their catalogues. This allows them to change lights, shadows materials at the
 - a button.



Technology

<u>Zut</u>ton.

Further Reading...

- Films and animation Computer generated models can be manipulated far easier than conventional cartoons.
- Gaming Huge advances in gaming in recent years. Massive industry, new jobs created in software engineering and games design. Constantly developing.
- Product visualisation easy to create realistic renderings of objects, rooms and buildings that look as if they have been photographed. Ikea use this technique extensively throughout their catalogues. This allows them to change lights, shadows materials at the





Society

- Environment:
 - Paperless office
 - Digital methods for delivering information, for example websites, blogs, digital billboards, facebook, twitter, etc
 - Environmentally friendly printing methods & inks. Many inks are now based on vegetable oils rather than being petroleum-based.
 - Recycled paper. This can now be produced at a high quality which has broadened the number of areas where it could be utilised.
 - Printing used to be very labour intensive, however, in recent years, changes to digital printing has made the industry far more efficient. These improvements have made a significant difference to the size of the workforces employed in the industry. Modern printing methods are now far more energy efficient.









Society

- Working environment:
 - Remote working, ie working from home. You could live in the Outer Hebrides and work for a London based organisation.

Furthe

Reading

- Time taken to produce graphics greatly reduced. This is often referred to as the 'lead time'. Far easier to make modifications and changes.
- Easier to collaborate with colleagues that may work in a different country, building or organisation.
- Far easier and quicker to send electronic versions of graphics via the internet. These could be formal working drawings for a component or an advert for a new product. These could be sent directly to the publisher or manufacturer.







CAD versus Manual Graphics – Simulation/ Illustration/ Animation



Further Study:



Page 67 - Read
Page 76 & 77 - Read
Page 90 & 91 - Read
Page 97 - Read



Page 43 – Q3d(model paper 1)

CAD versus Manual Graphics – Technology in Society



Further Study:



- •Page 17 Read
- •Page 63 to 65 Read
- •Page 66 & 67 Read
- •Page 68 to 70 Read



Page 84 - Q4b(model paper 3)



Software

• 2D CAD – AutoCAD 2013



- Allows for the creation of simple 2D drawings, essentially doing on a computer what was previously done on a drawing board.
- 3D Modelling Autodesk Inventor Professional 2013
 - Products are designed in 3D. These 3D models can then be used for animations, simulation or testing for strength, etc.
- **3D Rendering Inventor Studio**, 3D Studio Max
 - Allows the designer to add materials, lights, etc, to make an object look realistic.
- **Desktop Publishing Microsoft Publisher**, Serif Page Plus
 - Integration of text and graphics.
- Photo editing Serif Photo Plus
 - Allows you to enhance or modify images.
- Spreadsheets Microsoft Excel
 - To display information on tables and make calculations. Also allows graphs to be created from data.
- Video Editing Serif Movie plus, Movie Maker
 - Allows for videos to be edited parts cut out, order changed and others added in.
- Website Building Serif Web Plus
 - Similar in many ways to DTP but allows for pages to be uploaded to the internet
- Word Processing Microsoft Word
 - Simple word processing with the benefits of features such as spell check, etc

<u>Software</u>

Further Study:





•Page 65 - Read

•N/A





File Management

- The data that we work with on computers is kept in a hierarchical file system in which directories have files and subdirectories beneath them. Although we use the computer operating system to keep our image data organised, how we name files and folders, how we arrange these nested folders, and how we handle the files in these folders are the fundamental aspects of file management.
- The work you do to manage your files will be much more valuable if you do it consistently. While this can take some work to develop a system and train yourself to stick to it, you'll be paid back in the long term. You should make some effort to standardise file naming and folder structure.



File Management

Further Study:





•Page 67 - Read

•N/A







Cloud Computing & Cloud Stora

- Cloud Computing is a recently evolved computing term based on the use of computing resources. Cloud computing involves using groups of remote servers and software networks that allow centralised data storage and online access to computer services or resources.
- Cloud Storage is a facility for internet storage of files. These websites use file transfer protocol (ftp) so you can upload or download your files from any computer, smart phone or tablet. However, cloud storage requires an internet connection and the speed of that connection affects how quickly files are loaded or saved.



Reading

Cloud Computing

Cloud computing metaphor: For a user, the network elements representing the provider-rendered services are invisible, as if obscured by a cloud

Cloud Storage/ Cloud Computing



Further Study:



•Page 68 – Read •Page 70 - Read



Page 42 Q2c(Model Paper 1)







Digital Rights Management The advent of digital media and analogue-to-digital conversion technologies has vastly

- The advent of digital media and analogue-to-digital conversion technologies has vastly increased the concerns of **copyright-dependent** individuals and organizations. These concerns are particularly prevalent within the music and movie industries, because these sectors are partly or wholly dependent on the revenue generated from such works.
- The advent of house-hold PCs has made it **convenient for consumers** to convert media (which may or may not be copyrighted) originally in a physical, analogue or broadcast form into a digital form for portability or viewing later. This, combined with the internet and popular file sharing tools, has made **unauthorised distribution** of copies of copyright digital media much easier.
- **Digital rights management** (**DRM**) is a class of technologies that are used by hardware manufacturers, publishers, copyright holders, and individuals with the intent to **control the use of digital content and devices after sale**.
- Some content providers claim that DRM is necessary to fight copyright infringement and that it can help the copyright holder maintain artist control or ensure continued revenue streams.
- DRM is in common use by the entertainment (e.g., audio and video publishers). Many online music stores, such as Apple's iTunes Store and e-book publishers also use DRM, as do cable and satellite service operators, to prevent unauthorized use of content or services. However, Apple quietly dropped DRM from all iTun

















- Ink-jet Printer
- Wide format Printer
- Drum Plotter
- Flat-bed Plotter
- Monitor
- Projector
- Laser Cutter









Digital Input Devices





- Digital Camera
- Drawing Tablet
- Hand-held Scanner
- 3D Scanner
- Flatbed Scanner
- Mouse
- Keyboard











Digital Input/ Output Devices

Further Study:



•Page 69 – Read •Page 70 - Read







Advantages of Computer Aided

- **Standardisation** everybody follows the same rules
- **Speed & Quality** once staff are trained they can produce drawing at a far faster speed and to a higher standard
- **Ease of Modification** mistakes easy to sort
- **Storage & Retrieval** digital versions of drawing take up far less storage space, they can be reprinted as many times as you like and they are ease to send via e-mail for example
- **Ease of formatting and scaling** drawing scale and orientation can be changed easily
- The use of library components saves time and effort and all parts are standardised
- **Drawings** can be linked to **manufacturing** machinery in **CAD/CAM** (Computer Aided Manufacture)
- Use of **layers** allows drawings to be split into different parts, makes it easier to organise and edit your work. Layers can be locked or 'switched off' to make editing easier.

Advantages of Computer Aided Design (CAD)

Further Study:



- •Page 72 Read
- •Page 73 Read
- •Page 74 Read



Page 67 Q5a(Model Paper 2)





Advantages of Computer Aided Design/Draughting – 3D Modelling

- Models can be produced quickly and accurately,
- Easy to modify materials, sizes, colours, surface finish, etc,
- Models can be used to **test for strength**. Potential to save considerable amounts of money as compared with physical testing,
- Quick to send via e-mail
- Models take up very **little storage space** as compared with physical models,
- Models can be linked to manufacturing machinery (3D Printers) in CAD/CAM (Computer Aided Manufacture)
- Models can then go on to be used in **animations** or **simulations**.

Advantages of 3D CAD/ Modelling Further Study:



•Page 76 – Read •Page 77 – Read



Page 67 Q5a(Model Paper 2)





Disadvantages/Limitations of Computer Aided Design/Draughting

• Cost:

- Set up Hardware & Software,
- Keeping hardware up to date and capable of running latest versions of software,
- Keeping software up to date versions are constantly changing,
- Staff training
- **Security** hackers, it can be easier to steal electronic files than hard copies, etc
- **IT problems** Computers can fall victim to viruses or system failure, work gets corrupted, etc.

Disadvantages/ Challenges in Computer Aided Design (CAD)



Further Study:





•Page 17 - Read

Page 84 Q4b(Model Paper 3)





Specimen Paper Questions Explained

